

MINING ENGINEERS' ASSOCIATION OF INDIA

MEMORANDUM OF ASSOCIATION AND RULES & REGULATIONS (AS ON 25-10-2010)



MINING ENGINEERS' ASSOCIATION OF INDIA

National Head Quarters & Permanent Secretariat :

F-608, VI Floor, Raghavaratna Towers ('A' Block), Chirag Ali Lane, Abids, Hyderabad - 500 001

Phones : 040 - 23200510, Fax : 040 - 66460479, E-mail : meai1957@gmail.com

www.meai1957.com As on 25-10-2010

PRESIDENT

Dr. V.D. Rajagopal

94408 17700

SECRETARY GENERAL

A.S. Rao

98498 70347

JT. SECY. CUM TREASURER

Koneru Venkateswara Rao

92987 59625

Vice - Presidents

- *Dr. S.K. Sarangi*
- *A. Bagchhi*
- *T. Victor*

Ex-Officio Council Members

- *R.P. Gupta - Imme.Past President*
- *Meda Venkataiah, Past President*
- *R.N. Singh, Past President*
- *T.V. Chowdary, Past President*

Elected Council Members

- *Prof.. Sushil Bhandari*
- *Y.C. Gupta*
- *C.S. Dhaveji*
- *M. James*
- *Santosh K. Pattanayak*
- *Prof. Gurdeep Singh*
- *S. Chandrasekaran*
- *B.R.V. Susheel Kumar*
- *D.L. Choudhary*
- *K. Madhusudhana*
- *M. Srinivas Shetty*
- *K.U. Rao*
- *M.C. Thomas*
- *Dr. T.N. Venugopal*
- *P. Dharmarao*

Nominated Council Members

- *B. Ramesh Kumar, S.N. Mathur,
V. Lakshminarayana, C.P. Parihar,
Sohan Singh Rathore*

Special Invitees (Past Presidents)

- *B.L. Verma, S.S. Manjrekar, I.N. Marwaha,
G.L. Tandon, D.L. Patni, R.C. Mohanty,
M.K. Batra, D.K. Bose, P.R. Merh, V.S. Rao,
M.A. Khan, Saligram Singh, M. Fasihuddin,
K.K. Biran, N.S. Malliwal*

Co-opted Council Members

- *Prof. A.C. Narayana, S.Tiu,
B. Ramasubbareddy, N.K. Nanda*

* Registered Under Societies Act

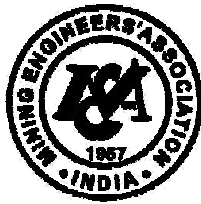
Regd. Office : RUNGTA HOUSE, BARBIL, ORISSA

CHAPTERS CHAIRMEN & SECRETARIES

Chapter	Chairman	Secretary
Ahmedabad	R.L. Bhatt	S.G. Patel
Barajamda	Arun Misra	Shailesh Verma
Bailadila	-	-
Bangalore	D.V. Pichamuthu	D.H.M.V. Swamy
Belgaum	M.P. Itnal	Dr.P.T.Hanamgond
Bellary-Hospet	S.K. Verma	Nagesh Shenoy
Bhubaneswar	S. Tiu	J.K. Hota
Culcutta	Not functioning	
Goa	Dattaguru R. Vaze	A. Avudaiyappan
Himalayan	Arun Sharma	R.K. Sharma
Hyderabad	A. Sivasankar	G. S. Chowdary
Jabalpur	C.V. Singh	-
Jaipur	V.C.S. Shreemal	Anil Mathur
Jodhpur	Prof. Virendra Singh	P.C. Purohit
Nagpur	Dr. S.C. Singhal	H.R. Kalihari
New Delhi	Prof. B.B. Dhar	Prof. G.S. Roonwal
Rajasthan	Akhilesh Joshi	Dr. S.S. Rathore
Dalli-Rajhara	Merged with Raipur	
Raipur	S. Chakraborti	P.Y. Dhekne
Rourkela	Not functioning	
Rayalaseema	P.V. Krishna Yadav	-
Sukinda	Dr. Vinod P. Sinha	H. Behera
Tamil Nadu	Dr. L. Ajay Kumar	R. Natarajan
Veraval-Porbandar	N.K. Nuwal	Shiva Moorthy Swamy

PAST PRESIDENTS & SECRETARIES

Period	President	Secretary/Secretary General
MINING ENGINEERS' ASSOCIATION		
1957-64	B.L. Verma	Late B.N. Kanwar
1964-67	Late N.S. Claire	Late R.C. B. Srivastava
1967-68	L.A. Hill	Late S. Chandra
1968-69	Late H.L. Chopra	M.G. Jhingran
1969-70	S.S. Manjrekar	V.S. Rao
1970-71	Late R.C.B. Srivastava	M.G. Jhingran
1971-72	Late R.K. Gandhi	B. Roy Chowdhury
1972-73	I.N. Marwaha	D.D. Sharan
1973-75	Late R.S. Sastry	M.S. Vig
1975-76	G.L. Tandon	K.K. Biran
MINING ENGINEERS' ASSOCIATION OF INDIA		
1975-76	G.L. Tandon	K.K. Biran
1976-78	D.L. Patni	A.K. Basu
1978-80	R.C. Mohanty	Late S.K. De
1980-81	M.K. Batra	R.C. Dutta
1981-82	D.K. Bose	S.B. Mukherjee
1982-83	P.R. Merh	M.K. Srivastava
1983-86	V.S. Rao	L.S. Sinha
1986-88	M.A.Khan	D.K. Sen
1988-90	Saligram Singh	A. Panigrahi
1990-93	M. Fasihuddin	B. Mishra
1993-95	K.K. Biran	S. Chandrasekaran
1995-97	N.S. Malliwal	Dr. P.V. Rao
1997-99	T.V. Chowdary	Late CLVR Anjaneyulu (S.G.)
1999-2001	-do-	-do-
2001-2003	R.N. Singh	-do-
2003-2007	Meda Venkataiah	-do-
2007-2009	R.P. Gupta	Late CLVR Anjaneyulu & Shri A.S. Rao
2009 - 2011	Dr. V.D. Rajagopal	Shri A.S. Rao



MINING ENGINEERS' ASSOCIATION OF INDIA

MEMORANDUM OF ASSOCIATION AND RULES & REGULATIONS (as on 25.10.2010)

PREAMBLE:

The Mining Engineers' Association (MEAI) was founded in the year 1957 under the dynamic leadership of Late N.S. Claire and other eminent mining engineers. The Association came into existence due to the collective vision and wisdom of a few enterprising mining engineers working in the metal mining belt of Orissa and Bihar. The founders of the Association had to struggle to establish a base for the Association's effective functioning during its infancy. It was only in the year 1965 they could succeed in getting the Association registered under the Indian Trade Union Act, 1926 with its Registered Office at Rungta House, Barbil, Orissa and subsequently registered under the Society's Act, 1860 on 15th April 1981.

The aim of establishing such a professional body was to safeguard and enhance the professional competence and integrity of mining industry and professionals viz., mining engineers, geologists and allied engineers serving in the opencast and underground mines. It was also aimed at contributing its might to induce scientific and technological developments in the mining industry for the benefit of its profession and the country. Subsequently, in the larger interest of the Association all non-metalliferous mines including coal mines have also been covered. Initially, the title of the Association was conceived as "Mining Engineers' (Metalliferous) Association". Subsequently, the title was changed to "Mining Engineers' Association of India" (MEAI) during the year 1975 to convey its broadened out look and also to bring all the professionals working in the mining fraternity under its fold.

OBJECTS :

The constitution of the Association inter-alia highlights the following Objects:

- 1. To protect the interest of mining engineers, geologists and allied engineers connected with mining industry in India and to improve their social and intellectual position / status in their profession.*
- 2. To assist and participate in promoting technical education with special reference to Mining Engineering and other allied Earth Sciences.*

3. *To keep surveillance on the progress of all legislations affecting economic and industrial development of the country, in general and mining industry, in particular and voice collective views of its members thereon to authorities when necessary.*
4. *To build harmonious relationship between its members and the mine management, Government authorities and labour.*
5. *To obtain representation of the Association on various Boards, Committees and Policy – formulating bodies related to mining and mineral industries at State & National levels.*
6. *To promote the Art, Science and Technology of mining and allied professions in the mining industry by organizing technical paper presentations, workshops, seminars, discussions etc. and to promote earth sciences & mining education in the country.*
7. *To take part in the health, welfare and socio – economic activities in the mining and mineral industries.*

MEMORANDUM OF ASSOCIATION

1(a) NAME OF THE SOCIETY:

Mining Engineers' Association of India.

(b) EMBLEM AND OFFICIAL SEAL.



The Emblem and the Official Seal of the Association shall be as per the design incorporated in this Constitution, which carries the full name of the Society and letters 'MEAI' and 1957 the year of incorporation, inscribed in it. This emblem shall remain as the proprietary name of the Association and the same shall be used in all its official documents.

2(a) REGD. OFFICE.

The Association was registered under the Societies Registration Act (No.XXI of 1860) on 15 th April 1981 at Cuttack, Orissa bearing the registration No.18852 / 5 of 1981-82 with its Registered Office at Rungta House, P.O: Barbil, Dist: Keonjhar, Orissa - 758 035.

(b) NATIONAL HEAD QUARTERS & PERMANENT SECRETARIAT

Mining Engineers' Association of India

*F-608, VI Floor, Raghavaratna Towers (A Block), Chirag Ali Lane,
Abids, Hyderabad - 500 001. Ph. : No. 040 - 23200510, Fax : 040 - 66460479,
E-mail : meai1957@gmail.com Website: www.meai1957.com*

National Head Quarters and Permanent Secretariat functioned from the rented accommodation at No.1, Ground floor, My Home Mount View Apartments, Navodaya Colony, P.O: Srinagar Colony, Hyderabad - 500 073 till 2003 and is presently functioning from it's own premises, as indicated above.

3. OBJECTS OF THE ASSOCIATION:

- (1) To protect the interests of mining engineers, geologists and allied professionals connected with mining and mineral industries in India and to improve their social and intellectual position / status in their profession.*
- (2) To keep surveillance on the progress of all legislations affecting the economic and industrial development of the country, in general and of the mining industry, in particular and to voice collective views of the members thereon to the appropriate authorities when necessary.*
- (3) To enforce greater harmony in the relations between the Association, Government departments and Mine managements and also to establish cordial relations between management and workmen in the mining industry.*
- (4) To obtain representation of the Association on various Boards, Committees, Legislative Bodies etc. related to mining and mineral industries at the State and National levels.*
- (5) To promote Art, Science and Technology of mining, geology and allied professions disciplines by organizing technical paper presentations / workshops / seminars / discussions/ documentary films etc., excursions to places of interest and by establishing libraries containing books and journals on mining, geology and allied subjects in the major mining centers, if the funds of the Association so permit; also to promote the cause of earth sciences and mining education by keeping contact with similar organizations in India and abroad, if the funds of the Association so permit.*

- (6) *To raise and collect funds for general purposes or any specified objectives and to invest and disburse the same in a manner conducive to the attainment of objectives referred to in the objects of the Association or for which the fund was specially created.*
- (7) *To accept any request, gift, donation, endowment or subscription or to accumulate and provide any fund or endowment to invest the same and apply the income arising there from or to resort to the capital thereof for any of the objectives of the Association.*
- (8) *To borrow or raise money required for the purpose of the Association upon such terms and conditions and in such a manner and on such securities as may be determined by the Council and approved in the General Body Meeting.*
- (9) *To extend aid to or receive aid from any other Society, Association, Company, Corporation, Firm, Partnership or Person promoting or intending to promote any of the objectives of the Association and to subscribe to or aid any such Society, Association, Company, Corporation, Firm, Partnership or Person with a view to obtain any advantage or benefit to the Association.*
- (10) *To raise funds by subscription or otherwise and to grant any right or privilege to the members or the subscribers.*
- (11) *To take part in health, welfare and other social activities of the mining areas or elsewhere in the country.*
- (12) *To secure and protect the rights of the members and safeguard their interests by all lawful means.*
- (13) *To set apart a portion of the collections for land and / or building of the Association, as and when considered necessary.*
- (14) *To acquire by purchase, lease or otherwise lands, buildings or other movable or immovable properties from any person or persons, firm, syndicate, corporation, government, municipality/ local body or any other agency for the benefit of the Association which the Association may think fit and proper from time to time.*
- (15) *To permit any of the buildings belonging to or held by the Association for the time being, for use either gratuitously or on such terms and conditions as the Association may think fit, for public or other meetings, lectures and discussions or for any other purpose the Association may think expedient.*
- (16) *To sell, improve, manage, develop, lease or let, sub-lease or sub-let, mortgage, dispose off or turn to account or otherwise deal with all or any of the properties of the Association, in accordance with the provisions of the relevant Act.*
- (17) *To construct upon any premises acquired by the Association for its purpose and also to alter or remove any of the building (s) belonging to the Association.*
- (18) *To subscribe to become a member of and co-operate with any other Association whose objectives are fully or partly similar to those of this Association.*
- (19) *The Association may set up a Cell or Bureau for the purpose of securing and furthering employment opportunities and placements for the professionals connected with mining and mineral industries.*
- (20) *The Association may set up a Cell from time to time, subject to the approval of the Council, to take up consultancy services in respect of any matter (s) or issue (s), as may be referred to it by the Government or Industry or any*

other agency to promote sustained development, scientific exploitation and conservation of mineral resources, ecology or any other specified purpose.

- (21) *The Association may open its chapters in countries other than India with Non Resident Indians (NRIs) as its members who are connected with mining or mineral based industries or universities or research organizations.*

4. CODE OF ETHICS:

The members, to uphold and advance the honour and dignity of their profession, in keeping with the high standards of ethical conduct, will

- (1) *strive to enhance the competence and prestige of their profession.*
- (2) *be honest and impartial and will serve with devotion their organization, clients, country and the public.*
- (3) *use their knowledge, experience and skills and exchange information for the advancement of the Association, mining and mineral industries, the country and the humanity.*
- (4) *co-operate in implementing National Policies for the economic enhancement and betterment of the people and eradicate poverty.*
- (5) *take care of the safety, health and welfare of the employees in mining and mineral industries and the public to improve performance in their professional duties and also safeguard environment and ecology.*
- (6) *act, in professional matters, as faithful agents and trustees for their organization, colleagues and clients.*
- (7) *not injure maliciously the professional reputation, prospects or practices of other members. If, however, one has proof that any other member has been unethical, illegal or unfair in practice, he should so advise the Association.*
- (8) *not compete unfairly with another member and avoid harming the interests of other members or colleagues.*
- (9) *endeavour to provide opportunity for professional development and advancement of members in their employment or under their supervision.*
- (10) *take pride for being the members of the elite body of mining industry professionals and will use their influence for the betterment of the fellow members and the Association and shall work actively to that effect.*

5. FUNCTIONING OF THE ASSOCIATION:

The management of the Association is vested in the Council duly constituted, with 20 elected members, a maximum of 5 nominated members, 5 co-opted members, 5 nominated members representing Life Institutional members, Chairmen & Secretaries of the chapters, 5 immediate past Presidents in addition to the Office Bearers viz: the President, 3 Vice-Presidents, the Secretary General (appointed) and the Jt. Secretary-cum-Treasurer. All the other Past Presidents shall be the Permanent Invitees. The term of office of the Office Bearers and the Council will be for a period of 2 years and the election will be conducted by postal ballot under the supervision of a designated Returning Officer nominated by the out going Council. The newly elected Council will be declared by the President at least 4 months in advance of the Annual General Meeting (AGM) where the new Council Members will be installed. The AGM will be held every year after 31st March but before 30th June of the same year. General Meetings are convened for any specific purposes as decided by the Council.

6. FUNCTIONING OF THE CHAPTERS:

The continued and whole-hearted efforts of the senior professionals in the mining industry resulted in launching of 23 Chapters that are geographically located across the length and breadth of the country representing the aspirations of the mining fraternity. The Chapters of the Association are Barajamda(1957), Goa (1975), Bellary-Hospet (1975),

Bailadila (1976), Dalli-Rajhara (1978) (now merged with Raipur chapter), Nagpur (1979), Belgaum(1982), Raipur (1987), Tamilnadu (1988), Hyderabad (1991), Sukinda (1991), Rourkela (1992), Jabalpur(1992), Calcutta (1992), Veraval-Porbandar (1992), New Delhi (1994), Himalayan (1995), Bhubaneswar (1996), Ahmedabad (1996) Bangalore (1996) Rajasthan (initial name Udaipur) (1998), Rayalaseema (2005), Jodhpur (2007) and Jaipur (2010). The figures mentioned in brackets indicate the year of launching the chapter. The formation of the chapters and their subsequent activities have provided the desired fillip to carry out sustainable activities of the Association, at large and also succeeded in attracting the attention of the mining industry professionals serving in far flung regions of the country.

A chapter can be opened with a minimum of 20 life members drawn from the nearby region where the concentration of mining industries is good enough to sustain the chapter's activities on long-term basis. The Council on satisfying itself with the fulfillment of the set-norms by the chapter under consideration, will issue the written approval for opening of such a chapter.

7. MEMBERSHIP DEVELOPMENT:

Eminent mining engineers, geologists and allied professionals are members of this Association. The membership of the Association was only 90 in 1969 but it rose to 127 in 1970. It, further, shot up to 183 in 1974. Thereafter, a significant surge was witnessed and the membership rose to 432 in early 1976 crossing 500 mark by the end of the year. By 1978 the figure crossed 600 mark and by 1st April 1995 the strength grew to 1081 members which included 492 life members. Since then the growth of life membership had shown galloping trend and as on 31st March, 1998, 1466 Life Members, 12 Life Institutional Members, 4 Institutional Members and 198 Annual Members were enrolled. By October 2010, the membership in all categories achieved a tremendous jump (3,637 Life Members, 120 Annual Members, 70 Fellows, 59 Life Institutional Members and 2 Institutional Members). The Association also conferred Honorary Memberships on 12 distinguished personalities associated with the mining industry.

8. MEMBERSHIP CATEGORIES AND FEE:

The following categories of members, with the denoted abbreviations, are enrolled by the Association.

Category of Membership	Abbreviation
Annual Member	AMMEAI
Student Member	SMMEAI
Provisional Member	PMMEAI
Life Member	LMMEAI
Fellow	FMEAI
Honorary Member	HMMEAI
Institutional Member	IMMEAI
Life Institutional Member	LIMMEAI
Affiliate Member	As per affiliation

Registration fee, admission fee, certificate fee etc are payable by all categories of members except the honorary and student members, as decided by the Council from time to time.

9. ACHIEVEMENTS OF THE ASSOCIATION:

The Association, since its inception, is contributing immensely in the development and propagation of science and technology in all spheres of mining industry. Noteworthy contributions of the Association include holding the International and National Seminars by itself or under the aegis of its chapters on several contemporary topics of importance. The Association is successful in bringing the academicians, researchers, professionals, regulators, consultants and equipment manufacturers/suppliers onto a single platform where the technology and expertise related aspects are discussed in detail. The chapters are also engaged in conducting short term courses to the eligible needy and are helpful in generating employment potential in the mining industry.

The Association continues to strive forward to strengthen the competitiveness of the professionals working in the mining and mineral industries and assumes to play a vital role in the economic development of these industries in the country. Through its collaborative agreements with other similar overseas associations, the MEAI is successful in enlarging the scope of the exchange of expertise and technology to its members. The Association entered into a collaborative agreement with the Society for Mining, Metallurgy and Exploration Inc.(SME), USA and enrolled over 77 Affiliate Members. The Association also entered into a Collaborative Agreement with Australasian Institute of Mining & Metallurgy (AusIMM), Australia during the year 2009. Also a Memorandum of Understanding (MoU) was signed by the Southern African Institute of Mining and Metallurgy (SAIMM) South Africa and the MEAI for exchange of technical advancements in the field of mining by both the institutions/ organizations in 2010.

10. OFFICIAL ORGAN OF THE ASSOCIATION:

The Association's previous official organ "The Indian Mining and Engineering Journal" [IMEJ] was published under contract every month, since the year 1961 from Bhubaneswar (Orissa) and was supplied free of cost to all its members every month.

MEAI launched its own publication, as its official organ, the "Mining Engineers' Journal" [MEJ] with effect from 15th August 1999. Ever since the official organ MEJ is being published from headquarters (Hyderabad) and has earned the appreciation of the members and others for its contents and reaching them promptly by 1st week of every month. Some Chapters publish quarterly News Bulletins and distribute free of cost to all their members.

The Association also has its own website "www.meai1957.com"

11. RECOGNITION WON BY THE ASSOCIATION:

By virtue of the emphatic and significant role being played by the Association in the mining and mineral industries, it has won recognition from the Government Bodies and it is represented by its members on several State and National level Committees.

12. HONOURS AND AWARDS GIVEN BY THE ASSOCIATION:

To encourage the professionals to share every bit of their knowledge / expertise and to excel in the areas of their work and to recognize their meritorious contributions for the healthy and balanced growth of the mining industry in the country, the Association instituted several Annual Awards with the cooperation of organizations, corporations, industries and individuals. The awards are presented to the deserving members in the form of cash, medals/ plaques and certificates. The Association accepts contributions/donations from the individuals as well as the organizations and the industry to institute awards in specific disciplines of donors' interest. The interest generated from the donations deposited in scheduled banks by the MEAI shall be utilized for meeting the expenditure on the awards.

13. MEAI FUNDS MANAGEMENT:

The source of income of the Association is admission fee, subscription to the Mining Engineers' Journal, sale of souvenirs / publications, donations, advertisements, surpluses generated from seminars, workshops, training courses, consultancy services etc.

The funds are deposited in a scheduled bank (s) and the bank account/s is/are operated jointly by the President, the Secretary General and the Jt. Secretary-cum-Treasurer of the Association. The withdrawals are made jointly by two of the account holders - either the President or the Secretary General and the Jt. Secretary-cum-Treasurer. The funds may be invested by the account holders in any reliable Government Securities as approved by the Council from where better returns are expected. The accounts are audited by qualified auditors every year and the audited accounts are approved in the AGM after getting the approval from the Council.

14. RIGHTS AND PRIVILEGES OF MEAI MEMBERS:

1. *The members enrolled under various categories are privileged to receive respective membership certificates of the Association and use the denoted abbreviations with honour.*
2. *The members are free to offer technical papers for presentation and discussion in the seminars / workshops organized by the Association or for publication in the Association's official organ (MEJ). All such technical papers are eligible for nomination to Sitaram Rungta Memorial Award subject to the Laws and Bye-Laws governing the award.*
3. *Members shall receive all notices, circulars, reports and transactions meant for general body of members.*
4. *Members enjoy the right to vote and contest for election. Student, Provisional, Honorary, Institutional and Life Institutional members also enjoy all the privileges of the Association except the voting right and contesting for election to the Council and Executive Committees of the chapters.*
5. *Members are eligible to receive a copy of the Association's official organ (MEJ).*
6. *All categories of members except the Institutional (IM) and Life Institutional members (LIM) are eligible for concession in delegate fee as determined by the organizers in all the seminars / workshops organized by the Association including the Chapters.*
7. *All the Past Presidents and the Council Members are treated as Invitees to all the seminars, workshops etc. held by the Association/Chapters and delegate fee of any type will not be collected from them.*
8. *The LIMs can nominate one delegate at 50% of the delegate fee to any seminar or any activity organized by the Chapters/Association any where in the country.*
9. *The IMs and LIMs are eligible to receive two complementary copies of the Association's official organ (MEJ).*

RULES & REGULATIONS

Rule - 1.

TITLE

- i. *The Association shall be named as "Mining Engineers' Association of India".*
- ii. *The Registered Office of the Association is situated at
Rungta House, P.O: Barbil, Dist: Keonjhar-758 035. Orissa.*

*The National Head Quarters & Permanent Secretariat is situated
at F-608, VI Floor, Raghavaratna Towers (A Block), Chirag Ali
Lane, Abids, Hyderabad - 500 001. Andhra Pradesh.*

Rule- 2.

Definitions:

In these articles, unless there is something repugnant to or inconsistent with the subject or context:

- i. *The "Association" shall mean the Mining Engineers' Association of India (MEAI).*
- ii.(a) *The "Council" shall mean the 'National Council' of the Association consisting of President, Vice- President-I, Vice- President-II, Vice-President-III, Secretary General, Joint Secretary-cum-Treasurer, five immediate past presidents, twenty elected members, five nominated members, five co-opted members, five representatives of Life Institutional Members and Ex Officio Members (elected Chairmen and Secretaries of chapters) of the association.*
- ii (b): *The "Executive Committee" of the chapter shall mean Chairman, Vice-Chairman, Secretary, Jt. Secretary-cum-Treasurer, five elected members and immediate past Chairman, the concerned Vice President and the Council member/members if any, from the chapter.*
- iii. *"President" shall mean the President of the Association.*
- iv. *"Secretary General" shall mean the Secretary General of the Association appointed by the National Council either on remuneration or otherwise.*
- v. *"Chapter" shall mean the Chapter of the Association having such geographical jurisdiction for a group of members as determined by the National Council from time to time in its meetings.*
- vi. *"Chairman" shall mean the Chairman of the chapter.*
- vii. *"Ex-officio Council Members" shall mean all the elected Chairmen and Secretaries of the chapters.*
- viii. *"Member" shall include the Annual member, the Student member, the Provisional member, the Life member, the Fellow, the Honourary member, the Institutional member and the Life Institutional member.*
- ix. *"Secretary" shall mean the Secretary of the chapter.*
- x. *"Joint Secretary-cum-Treasurer" shall mean the Joint Secretary-cum-Treasurer of the Association/ the Joint Secretary-cum-Treasurer of the chapter.*
- xi. *"Vice-President" shall mean the Vice President I, the Vice-President - II and the Vice-President - III of the association.*
- xii. *"Vice-Chairman" shall mean the Vice-Chairman of the chapter.*
- xiii. *"Year" shall mean the Financial Year i.e. 1st April to 31st March of next year.*
- xiv. *"Affiliate Member" shall mean the Affiliate Member of the Institution with which a collaboration has been entered into.*

- xv. "Office Bearers of the National Council" shall mean the President, the Vice- President-I, the Vice-President-II, the Vice-President-III, the Secretary General and the Joint Secretary-cum-Treasurer as stated in these Rules & Regulations
- xvi. "Office Bearers of Chapters" shall mean the Chairman, the Vice-Chairman, the Secretary and the Jt. Secretary-cum-Treasurer, as stated in these Rules & Regulations.

Rule 3.

Membership

(1) Categories of Members :

There shall be the following categories of members.

- (a) Annual Member (AMMEAI)
- (b) Student Member (SMMEAI)
- (c) Provisional Member (PMMEAI)
- (d) Life Member (LMMEAI)
- (e) Fellow (FMEAI)
- (f) Honourary Member (HMMEAI)
- (g) Institutional Member (IMMEAI)
- (h) Life Institutional Member (LIMMEAI)
- (i) Affiliate Member (AM-MEAI-the name of the organization with which affiliated)

(2). Eligibility to become member:

(a). Annual Member (AMMEAI) :

Any person shall be eligible for enrollment as an Annual Member provided that he/she possesses the following qualifications and experience:

A degree or equivalent diploma in mining engineering or mine surveying or any other branch of engineering or post graduate degree in geology or computer science with at least one year's experience in mining and mineral industries after acquiring requisite qualification or any person who is a holder of Manager's Certificate of Competency with at least one year's experience, a holder of Surveyor's Certificate of competency with 3 years experience in mining and mineral industries or a holder of diploma in Mining Engineering or any branch of engineering or degree in geology, or mineral processing or environmental science with 3 years experience in mining industry.

(b). Student Member (SMMEAI):

Any student studying at not below the level of final year in a recognized Institution or University in graduate course of mining or any other branch of engineering or post graduate course in geology or applied geology or computer science or equivalent can be enrolled as a Student member.

(c). Provisional Member (PMMEAI):

A student member after completion of his / her studies can be considered as a Provisional member. Diploma holders in mining or degree holders in geology working in the mining and allied industries till they acquire 3 years of experience can also be considered for Provisional Membership.

(d). Life Member (LMMEAI)

Life membership is open to all those persons who are qualified as Annual members.

(e). Fellow (FMEAI)

Any person shall be eligible for enrollment as a Fellow provided that he / she possesses the following qualification and experience:

A life member who has put in at least ten years of experience in mining and allied industries holding responsible position in the serving organization and cleared all the dues to the association can be accepted as a Fellow on remitting a sum of Rs.3,000/- as fee, applicable from time to time.

(f). Honorary Member (HMMEAI)

Any person who had achieved high distinctions in mining and mineral industries at the national level can be invited to be an Honorary Member of the Association.

(g). Institutional Member (IMMEAI)

Any organization or Company or Corporation or Firm related to mining or allied industries is eligible to enroll as Institutional Member on annual basis and the membership is renewable every year.

(h). Life Institutional Member (LIMMEAI)

Any Organization or Company or Corporation or Firm related to mining or allied industries is eligible to enroll as Life Institutional Member for Life and is eligible for certain additional privileges.

(i). Affiliate Member of SME (MEAI-SME)

Any Life member of the Association is eligible to enroll as Affiliate Member of the SME on remitting a lump sum amount of Rs.6500/- .

(3). No student member shall remain in lower grade when his / her qualifications entitle him / her to enroll to the next higher grade.

(4). The Rules and Regulations formulated herein are binding on all the categories of memberships specified above.

(5). Membership and Fee:

All members except Student and Honourary Members, shall pay the following one time fee on Registration besides membership fee as indicated later.

- (a). Registration Fee - Rs.100/-
- (b). Admission Fee - Rs. 200/-
- (c). Certificate Fee - Rs. 150/-
- Total (a + b + c) - Rs. 450/-

(d). Annual fee of Rs.250/- is payable by the Annual and Provisional members besides Rs. 450/- (Registration fee, Admission fee and Certificate fee). An amount of Rs.250/- per member is payable by them annually for subsequent years within one month before the expiry of membership for renewing their memberships.

(e). Student members shall pay Rs.200/- only.

(f). the following schedule of membership fee is applicable to enroll Life Members:

AGE GROUP	FEE
Above 60 years	Rs. 1500 + Rs.450
45 to 60 years	Rs. 2000 + Rs.450
25 to 45 years	Rs. 2500 + Rs.450

Rs.450/- is against the Registration, Admission and Certificate fee. The Annual and Provisional members who wish to convert their membership to Life membership need not pay this amount.

(g). The following is the schedule of membership fee to enroll Institutional (IMMEAI) and Life Institutional members.

ANNUAL TURNOVER	FEE	
	YEARLY (IMMEAI)	ONE TIME (LIMMEAI)
Less than Rs.50 lakh	Rs.3,000	Rs.15,000
Rs.50 Lakh to Rs.100 Lakh	Rs.5,000	Rs.25,000
Rs.100 Lakh to Rs. 200 Lakh	Rs.6,000	Rs.30,000
Rs.200 Lakh to Rs.500 Lakh	Rs.8,000	Rs.40,000
Rs.500 Lakh to Rs.1,000 lakh	Rs.10,000	Rs.50,000
Above Rs.1,000 lakh	Rs.15,000	Rs.100,000

In addition, Registration, Admission and Certificate fee (Rs. 450/-) will have to be paid as given in 'a', 'b' and 'c' above.

- (6). The Council, on receipt of a specific request, shall have the power to waive the fee of any unemployed member during such period of unemployment.
- (7). The Council shall have the power to revise the rates of fee from time to time subject to approval at a General Meeting of the members.
- (8). The chapter-wise list of members shall be maintained at the office of the Association showing the name, address and occupation of every member admitted to the Association and shall be available for inspection of the members at the office during office hours, as may be fixed by the Council.
- (9). Members will have equal rights and responsibilities in the affairs of the Association. In the General Meeting, when polling becomes necessary, each member present will be entitled for a single vote only. Proxies shall not be allowed in any meeting.
- (10). The Council may consider admission of Corporate Bodies, Firms, Associations or Institutions on such terms and conditions as it may consider expedient.

Rule- 4.

Admission & Termination of Membership:

(1). Admission Procedure:

A person having requisite qualifications and experience, as laid down in Clause - (2) of Rule 3, shall submit to the Secretary General an application in the prescribed proforma and remit necessary fee, as specified in Clause - (5) of Rule-3 for admission as Annual, Student, Provisional, Life, Fellow, Institutional, Life Institutional or Affiliate Member, duly sponsored by at least two members. The Secretary General, after scrutiny, shall put up the application before the Council for consideration and approval and shall there upon intimate the applicant about his / her admission and the membership status accorded. A copy of the Memorandum and Rules & Regulations of the Association in force, shall be sent to the applicant along with the intimation of approval of membership. If

any application is rejected by the Council, the Secretary General of the Association shall normally intimate the applicant concerned, in writing, the grounds of rejection. The Council, however, reserves the right to reject any application or defer admission without assigning any reason whatsoever.

- (2). Persons with distinction at national plane or with outstanding contribution in any discipline associated with mining and mineral industries may be invited to accept the 'Honourary Membership' of the Association by the Council on being sponsored by at least 5 Council Members and ratified by two-third of the total strength of the Council. A formal invitation to such person shall be sent by the President and the Honorary Memberships shall become effective only on receipt of written consent from the person concerned.*
- (3). The membership of any member shall cease automatically on submission of a written resignation to the Council under intimation to the chapter.*
- (4). (a) Annual, Provisional and Institutional Members not paying their annual membership fee at least one month before the expiry of membership, shall have their names, after due notice, entered in the defaulters list; no papers, notices and Association's official organ will ordinarily be sent to them and they will not be allowed to enjoy the privileges of membership until all the arrears are cleared.
(b) If the concerned member does not pay the membership fee consecutively for two years he shall be deemed to have been removed from the membership strength without giving any further notice.*
- (5). If any member does anything prejudicial to the interests of the Association or profession or intentionally violates the prescribed code of ethics, such member's conduct may be considered at a Council Meeting, specially convened for the purpose on requisition from at least 10 Council Members and in case of satisfactory explanation not forthcoming either from the accused member or from his / her agent who is duly appointed in writing on his / her behalf, the member is liable to be expelled or debarred from the membership of the Association, as decided by at least two-third of the total strength of the Council.*
- (6). Payment of membership fee shall be made directly to the National Head Quarters (N.H.Q.) of MEAI by any recognized mode of payment other than outstation cheques. In case payment is made in respective chapter's office, the intimation should be sent to N.H.Q. immediately. In such case it is the responsibility of the concerned chapter Secretary to remit the membership fee to National Head Quarters within 30 days from the date of the receipt of the amount by the chapter. No payment shall be accepted except by a recognized mode of payment.*

RULE- 5.

Rights, Privileges and Responsibilities of Members:

- (1) (a) All categories of members shall have their correct addresses registered in the books of the Association to be kept for the purpose and shall intimate in writing any change of address forthwith to the Secretary General and the Secretary of respective Chapter.
(b) All categories of members shall be entitled to receive all notices, circulars and reports, official organ or other papers meant for the General Body of members. Papers meant for the circulation to Council Members shall not be supplied to others unless specially directed otherwise by the Council.
(c) Technical and scientific paper transactions and other important publications may be charged for, if considered desirable by the Council, otherwise, they will be distributed free of charge to all the members.*
- (2). Every member of the Association shall be entitled to represent to the Council, in writing, any grievance in connection with his / her service or employment or any matter affecting his / her status and responsibilities for redressal with the help of the Association. The Council may, if deemed necessary, call upon such member to provide evidence either personally or through his / her authorized representative. Any action to be taken or not to be taken in such matters shall be at the sole discretion of the Council.*

- (3). *Members offering papers for presentation, discussion or publication shall abide by the conditions laid down by the Council.*
- (4). *A person who is a member of the Association shall have the privilege of using MMEAI after having obtained the formal membership certificate from the President of the Association.*
- (5). *All members are eligible to receive one copy of Association's official organ every month except Institutional and Life Institutional members who are entitled to receive two copies.*
- (6). *All members except Student, Provisional, Institutional and Life Institutional Members shall enjoy full privileges of the Association including the right to vote and contest for election to the Council / Executive Committee. Student, Provisional, Institutional and Life Institutional Members also enjoy full privileges of the Association except the right to vote and contest for election to the Council/Executive body.*
- (7). *A member shall be deemed to be a member of a chapter subject to the jurisdiction of the member's place of work. No person shall become or remain a member of more than one chapter simultaneously. Members shifting their place of work should promptly intimate the concerned chapter's Secretary and Secretary General and also make specific written request for the change of Chapter if the member's work place falls under the jurisdiction of any other chapter. The jurisdiction of the Chapters shall be determined by the Council and notified by the Secretary General from time to time.*
- (8). *The privileges and benefits provided under this constitution shall not be available to those members whose memberships have been ceased or terminated or deemed to have been removed from the membership in terms of Clauses-(3), (4) and (5) of Rule-4.*
- (9). *Any member trying to seek help of any other Association, Agency or Corporate Body for the redressal of his / her disputes and grievances unless routed through this Association, will not be entitled to the benefits assured by the Rules of this Association unless otherwise decided by the Council.*
- (10). *The Life Institutional Members (LIM) are entitled to the following additional privileges compared to other members of the Association:*
- (a) *One member representative of the LIM shall be invited to participate in the Annual General Meeting (AGM).*
 - (b) *25% concession in tariff shall be given for the advertisements to be published in the Association's Official Organ (MEJ).*
 - (c) *For publicity, the list of LIMs will be published in the Association's Official organ (MEJ) once in every six months.*
 - (d) *At the Registered Office of the Association/ the Permanent Secretariat and in the AGM, a list of LIMs shall be displayed. The chapters will also display in their offices the names of LIMs belonging to their chapters.*
 - (e) *The LIMs are entitled to 50% concession in the delegation fee for any seminar or activity organized under the aegis of the Association/ chapters.*
 - (f) *The LIMs will be presented, on enrollment, with a suitable memento/ plaque displaying prominently the Logo of the Association on it.*
 - (g) *The LIMs are entitled to receive two free copies of the Association's official organ (MEJ) every month.*
 - (h) *5 representatives of the Life Institutional Members will be nominated to the Council by rotation.*
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- (11). *The Institutional Members (IMs) are entitled to receive two free copies of the Association's official organ every month.*
12. *The Affiliate Members of SME are eligible to have access to the publications of SME with the help of personal Identification Details provided by SME on getting their memberships renewed annually. They are also eligible to all those privileges extended to SME members in USA except the right to vote in SME elections.*
13. *Fellows and Honourary Members are privileged to participate without paying any registration fee, in any activity undertaken by any MEAI Headquarters/ Chapters.*

Rule - 6.

Management and Administration:

- (1) *The management of the Association shall be vested in the Council.*

The National Council shall consist of

- (a) *All Office Bearers i.e. the President, the Vice President-I, the Vice President-II, the Vice President-III, the Secretary General and the Jt. Sec-cum-Treasurer*
- (b) *20 elected Council Members.*
- (c) *The out going President, in consultation with his office bearers, may nominate a maximum of 5 Council Members.*
- (d) *The President – elect, in consultation with his other office bearers, may co-opt a maximum of 5 members to the Council.*
- (e) *Five Immediate Past Presidents.*
- (f) *Five representatives of Life Institutional members nominated by the Council by rotation for one term and*
- (g) *Chairmen and Secretaries of the chapters who shall be the Ex-officio Members of the Council.*
- (h) *All other Past Presidents shall be the Permanent Invitees*

- (2). *The management of the Chapter vests in the Executive Committee. The Executive Committee shall consist of*

- (a) *The Office Bearers of the Chapter i.e. the Chairman, the Vice - Chairman, the Secretary and the Jt Secretary-cum-Treasurer*
- (b) *Five elected members*
- (c) *Ex Officio, Immediate past Chairman*
- (d) *Ex-officio, the concerned Vice President in the Council and the Council Member/ Members, if any, from the Chapter.*
- (e) *all other Past Chairmen shall be the Permanent Invitees.*

- (3). (i) *The official address of the Association shall be the Permanent Secretariat as given in Rule -1 for all correspondences. The Council shall normally meet at least once in three months and in any case it shall meet at least 4 times in a year four times in a year. If it is not possible to meet as aforesaid, the Council shall pass Resolutions by circulating the intended resolutions and the majority opinion shall be informed in the next immediate Council Meeting.*
- (ii) *Similarly, the official address of the chapter shall be the Permanent Address or if no permanent address is available, the one notified by the Executive Committee from time to time. The Executive Committee shall normally meet at least once in two months and in any case it shall meet at least six times in a year.*

- (iii) The Secretary General shall be appointed by the President with the approval of the Council for an initial period of not less than five years. The subsequent term can be extended by mutual consent.*
- (4). (i). The existing Vice-President-I, the Vice-President-II and the Vice-President-III of the Council will assume the positions of the President, the Vice-President-I and the Vice-President-II respectively for the succeeding term. In the event, if any of the above office bearers declines or is found not eligible or is not available because of any exigency, the next office bearer in succession will assume the position.*
- (ii). The office bearers other than specified above namely, the Vice-President-III, the Joint Secretary-cum-Treasurer and the Council Members (20) of the Association for the succeeding term shall be recommended by the outgoing Council at least 6 months in advance before laying down the office after receiving the written consent from the concerned members.*
- (iii). The Council shall recommend a new member as Vice President-III keeping in view the regional representation of the President, the Vice President-I and the Vice President-II.*
- (iv). A circular, keeping the above in view, as approved by the Council shall be issued by the Secretary General in the first week of October every alternate year (i.e., in the year the election is due) to all Council Members and obtain their recommendations for the positions of office bearers specified in (ii) above and twenty Council Members to be listed for election.*
- (v). If any of the Office Bearers/Council Members against whom serious allegations/criminal charges are proved or pending or construed to be ineffective by the Council or found to be working against the interests of the Association, such name shall not be recommended. The Secretary General shall tabulate all the recommendations and put up for information and acceptance in the next Council Meeting.*
- (vi). The election shall take place by postal ballot under the supervision of a Returning Officer appointed by the Council for this purpose. The election of Office Bearers for the positions, specified in (ii) above, and twenty Council Members shall be held every alternate year between 1st October and 30th November. The results of the election held for electing Office Bearers and the Council Members shall be put up to the Council by the Secretary General for confirmation at least 4 months in advance of the Annual General Meeting. The election results, thus confirmed by the Council, shall come into effect after the approval from General Body on the day of Annual General Meeting. The Annual General Meeting of the Association shall be held every year between 1st April and 30th June.*
- (vii). Conducting elections of the Association every alternate year, as specified above, is mandatory.*
- (viii). The Office bearers specified in No.(ii) above and twenty Council Members of the Association for the succeeding term shall be recommended by the out going Council at least 6 months in advance before laying down the office, after receiving the written consent of the members. The circular shall be issued by the Secretary General in the first week of October every alternate year (i.e. in the year the election is due) to all the Council Members and obtain their recommendations for the positions of Office Bearers and twenty Council Members to be listed for election.*
- (ix) The Office Bearers and the Executive Committee Members of the Chapter for the following term shall be recommended by the outgoing Executive Committee of the Chapter concerned and the election shall take place by postal ballot. Only the members who are falling under the jurisdiction of the Chapter shall participate in the election. The AGM of the chapter shall be held every year between 1st April and 30th June. The election results of the Chapter shall be approved by the General Body of the respective Chapter in the AGM after getting confirmed by the Executive Committee.*
- (x) Conducting elections of the Chapters every alternate year is mandatory.*
- (xi) The term of office of the Council of the Association and Executive Committees of the Chapters shall be for two years.*
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(xii) No Office Bearers and nominated/ co-opted members of the National Council are eligible for election for more than one term for the same position, while the elected Council Members shall not be eligible for more than two consecutive terms.

In the case of Chapters no Office Bearer and the Executive Committee member shall be eligible for election for the same position for more than two consecutive terms.

(xiii).In case of vacancy of an Office Bearer arising out of resignation, cessation of employment, death or any other reason, the President may nominate any person amongst the Council Members to officiate in the vacancy, so caused, for the remaining term of office and may get it approved by the Council at the next Council Meeting.

In case of Chapter, the Chairman may nominate any person amongst the Executive Committee Members to fill the vacancy for the remaining term of office and may get it approved by the Executive Committee at the next Committee Meeting.

(xiv). The Council may approve of postponing elections of the Association for a maximum of two months period under extra-ordinary circumstances. However, such a resolution to postpone the elections of the Association shall be supported by at least 3/5 of the total Council Members present in the Council Meeting called exclusively for considering this issue.

Similarly, the Executive Committee may approve of postponing the Chapter's elections for a maximum of two months period under extra-ordinary circumstances. Such a resolution shall be supported by at least 3/5 of the Executive Committee Members present in an Executive Committee Meeting called exclusively for considering this issue. The resolution shall be communicated to the Council at least two months in advance.

(xv). In the event of the Council not conforming to the set Rules and Regulations regarding the conducting of elections, a group of at least ten Council Members may collectively request the President, in writing, to call for an Emergency Council Meeting to discuss this particular matter. If the President fails to call such a meeting within 5 weeks of the aforesaid requisition, the Council Members so desire, may call for the Meeting by themselves and propose Caretaker Office Bearers to conduct the elections. The elected members shall form and constitute the National Council.

(xvi). The Council shall have the general governance and control over its chapters for their effective functioning. Any Chapter, in the event of elections not being notified as per the schedule or the elections held found to be not in order, may call for notifying the elections or declare the elections of that Chapter invalid. In the event of any complaint raised/received by at least 3 of the Executive Committee Members of the concerned Chapter, the Council may recommend holding of fresh elections or may take any other appropriate action, it deems fit, to maintain discipline in the functioning of the Association. Any such action proposed by the Council in its meeting shall be adopted only when it gets the approval of at least 15 Council Members present including those who have sent their consent in writing.

(5). The Association shall not be dissolved except with the consent of 75% of the members on the rolls of the Association at an Extra-ordinary General Meeting (EGM) to be convened for the purpose.

(6). In case of death or resignation or incapacitation of the President, during his / her term of office, the Vice President-I shall take over the reigns of the Association for the rest of the term of the President. In case of death or resignation or incapacitation of the President and the Vice President-I, the Vice President-II shall take charge of the President. In case of death or resignation or incapacitation of the President, the Vice President-I and the Vice President-II, the Vice President-III shall take charge as the President. In case of death or resignation or incapacitation of the President and all the three Vice Presidents, the Council shall appoint one of its Members to discharge the functions and responsibilities as that of the President till the new President is elected or resumes office.

(7). (i). A Chapter of the Association shall be started provided a minimum of 20 Life Members give their consent in writing duly specifying the Head Quarters and jurisdiction of the proposed Chapter to the Council and the Council, in turn, gives its written approval with or without any modification.

- (ii). *No Chapter shall be commenced within a radius of 100 km. from the Headquarters of an existing Chapter unless the Council decides otherwise. The Council may approve any such opening of a new Chapter within the said radius in consultation with the existing chapter.*
 - (iii). *The Chapter shall obtain a written permission from the Council if the Executive Committee Members are to exceed five.*
 - (iv). *The first team of office bearers and Executive Committee Members of a chapter shall be elected by the members who have opted for the new chapter and shall hold office for two years.*
 - (v). *The term of office of Office Bearers and Executive Committee Members of a chapter shall be for two years.*
- (8). *The Committees shall be formed by the Council from amongst the Council Members for specific purposes to ensure smooth functioning of the Association. In case of need, the Council may co-opt other members also in the committees. The term of office of such committees shall be decided at the time of their formation and in any case shall not be for more than 2 years or the term of office of that particular Council which ever is less. The subsequent Council elected to office may either extend the term of the existing committees or may constitute fresh committees depending upon the need.*
- (9) *For the effective functioning of the Association, the Council may appoint such person or persons and on payment of such remuneration / honorarium with such designation as may deem fit and fix up such duties and responsibilities.*
- (10) *For the effective functioning of the association the chapters are divided into four Regions of North, South, East and West, duly specifying the chapters under each Region from time to time.*
- The Council may entrust the responsibilities to the Vice Presidents region-wise for effective functioning of the chapters under respective regions. Further, the Council may, as deemed necessary, also entrust specific responsibilities to any or all Vice Presidents or any Council Member for effective functioning of the Association.*
- (11). *No act or decision of the Council/Chapter shall be invalidated merely because of existence of vacancy/ vacancies either in the Council or in the Executive Committee.*

Rule- 7.

Functions and Powers of the Council:

- (1). *To manage and control all internal and external affairs of the Association.*
- (2). *To suggest and adopt ways and means for the general progress and healthy growth of the Association.*
- (3). *To frame or alter Rules & Regulations of the Association, as and when necessary, for its efficient administration consistent with its philosophy.*
- (4). *To form Committees within its own body, with powers to co-opt other members, for any special purpose or for performing any special duties.*
- (5). *To do all such acts and exercise all such powers, as may be deemed fit, expedient or proper for securing, maintaining or propagating any of the objectives of the Association.*
- (6). *To recommend Office Bearers and Council Members for the next term, conduct elections, finalize the elected list of Office Bearers and Council Members to place for General Body's approval/ ratification.*

- (7) To appoint "Secretary General", staff etc. and fix their remuneration for smooth functioning of the Association.
- (8) To exercise general control and supervision of the chapters under each Region through the respective Vice-President who is also the Ex-officio member in the Executive Committee of the chapter.

Rule-8

Powers and Duties of Office Bearers:

- (1). *Powers and Duties of the President: The President shall be the Chief Executive of the Association and shall preside over all the meetings of the Association and of the Council where he / she is present. The President shall generally look after the affairs of the Association and the Council and shall see that the Association and the Council function in the manner as laid down in this Constitution. The President shall normally be guided by the Council. The President should ensure that proper accounts of the finances of the Association are maintained and audited every year before the AGM is held.*

In the absence of the President, the Vice-President-I shall discharge the same functions and responsibilities as that of the President.

- (2). *Powers and Duties of the Chairman: The Chairman shall be the Chief Executive of the chapter and shall preside over all the meetings of the chapter where he / she is present. The Chairman shall generally look after the affairs of the Chapter and the Executive Committee and shall see that the Chapter and the Executive Committee function in a manner laid down in this Constitution. The Chairman shall also be responsible for any work that may be entrusted by the President. The Chairman shall normally be guided by the Executive Committee. The Chairman should ensure that proper accounts of the finances of the Chapter are maintained and audited every year before the AGM is held.*

The Chairman should ensure that proper accounts of the finances of Seminars / Workshops / any other similar activities organized by the chapter are maintained and audited within two months of organizing the same. These accounts should be incorporated in the Chapter's annual audited accounts.

In the absence of the Chairman, the Vice-Chairman shall discharge the same functions and responsibilities as those of the Chairman.

(3). Powers and Duties of the Secretary General:

The Secretary General shall be the principal Office Bearer of the Association and shall be responsible for proper and efficient management of the administrative matters of the Association. The immovable properties of the Association shall be under the charge of the Secretary General. The Association shall be sued in the name of the Secretary General in the Court of Law. His duties inter-alia shall be:

(i). to conduct the correspondence of the Association and of the Council, sign all notices, papers and letters emanating from the Association and carry on all other secretarial work of the Association subject to the direction and control of the President and the Council.

(ii). to invite members to act on Committees or Sub-Committees on the advice of the President subject to confirmation of the same in the next Council Meeting.

(iii). to take and circulate the minutes of the proceedings of all the Meetings of the Council and the Association. (iv). to co-ordinate the activities of the Chapters.

(v). to discharge such other functions and responsibilities as are generally or specifically assigned to him / her under this Memorandum and Rules & Regulations or Rules & Regulations and Bye-laws framed from time to time and / or entrusted to him / her by the President and the Council.

(4) Powers and Duties of the Secretary:

The Secretary shall discharge all the functions and responsibilities pertaining to the Chapter in a manner similar to that of the Secretary General subject to the guidance and control of the Chairman and Executive Committee of the respective Chapter.

(5) Powers and Duties of Joint Secretary-cum-Treasurer:

The Joint Secretary-cum-Treasurer shall generally assist the Secretary General / Secretary, as the case may be, in the efficient discharge of his / her duties and responsibilities and in his / her absence for any cause whatsoever, shall be responsible for carrying out all his / her duties and responsibilities, as herein mentioned before. He / she is responsible for proper maintenance of accounts under the guidance of the Secretary General / Secretary as the case may be.

RULE- 9.

Meetings:

- (1). (a). *The Annual General Meetings (AGMs) of the Association shall be held as soon as possible but after 1st April and before 30th June every year for the presentation of the Annual Report, passing of annual audited accounts, disposal of other businesses and for the installation of the new Office Bearers of the Association and the Council Members elected once in two years.*

Similarly the Annual General Meetings (AGMs) and the Executive Committee Meetings of the Chapters shall be held, as specified above.

(b) Any Extra-ordinary General Meeting (EGM) may be called for at short notice giving at least 2 weeks time in advance for any specific purpose.

Similar procedure shall be followed for the chapters.

- (2). (a). *General Meeting of the Association will be convened whenever there is business requiring the collective opinion of all the members of the Association on any matter of importance or for discussing any other matter as the Council may decide.*

Similarly, General Meetings of the Chapters will be held, as the Executive Committees may decide.

(b). General Meetings of the Association shall be held at least once in a year, preferably at different places as far as possible.

Similarly General Meetings of the Chapters shall be held, as specified above.

- (3). *Council Meetings shall be held as far as possible, at least once in three months to dispose off the ordinary business of the Association. The meeting will be convened by the Secretary General in consultation with the President or the Vice Presidents. In the absence of the President or the Vice Presidents, the meeting shall be presided over by a Council Member elected for the purpose by the members present.*

Similarly, Executive Committee Meetings shall be held as far as possible at least once in two months for the purpose specified above.

- (4). *Emergency Meetings may be called for whenever there is any matter requiring the immediate attention of the Council / Executive Committee even at a short notice.*

- (5). *1/3 (one third) of the total members on the rolls in a General Meeting, 10 (ten) in a Council Meeting and 5 (five) in an emergency Council Meeting shall form the quorum.*

Similarly, for the chapters, 1/3 (one third) of the total members on rolls in a General Meeting, 5 (five) in an Executive Body (including office bearers) Meeting and 3 (three) in an Emergency Executive Body (including office bearers) Meeting shall form the quorum.

In case of Emergency/ Extra-ordinary General Meeting of the association/ chapter, 1/3 of the members present in the meeting shall form the quorum.

At least one Office Bearer shall be present in all such meetings.

- (6). Notice of all General Meetings, Council Meetings shall be given to the members by post or by any other means, at least 3 weeks in advance to the last recorded addresses.

Notices of Emergency Council Meetings shall be given by any convenient means at least 2 days in advance.

Similar procedure may be adapted in the case of chapters.

- (7). Non-receipt of a notice, so sent, by any member shall not invalidate the proceedings of that meeting

- (8). Ten members of the Council or 1/3 members on the rolls of the Association may requisition in writing, a Council Meeting or General Meeting of the Association respectively.

Five Executive Committee (including office bearers) Members or 1/3 members on the rolls of the chapter may requisition an Executive Committee Meeting or General Meeting respectively of the chapter.

If such meetings are not called for within 5 weeks of the aforesaid requisition, the members so desirous can call for a meeting by themselves.

Rule-10.

Funds Management:

- (1). The Committee on Finance constituted by the Council from time to time shall plan, supervise and control the funds management of the Association.

- (2). The Jt Secretary-cum-Treasurer of the Association shall keep proper accounts of all receipts and disbursements of the Association under the over all supervision of the Secretary General and shall make them available in the office during office hours for inspection by members after duly giving sufficient notice in advance.

Similarly, the Joint Secretary-cum-Treasurer of the Chapter shall maintain the accounts, as specified above under the over all supervision of the Secretary.

- (3). The details of receipts and payments and the bank balances for the quarter shall be placed before the ensuing Council Meeting.

Similarly, in case of the Chapters the details, as specified above, shall be placed before every Executive Committee Meeting.

- (4). The Jt. Secretary-cum-Treasurer shall be in-charge of the funds of the Association and is authorized to maintain an imprest amount not exceeding Rs.10,000/- (Rupees Ten Thousand only). The funds of the Association shall be deposited in any one or more scheduled banks. The bank account (s) shall be operated by the President, the

Secretary General and the Jt. Secretary-cum-Treasurer jointly. Any withdrawals from the bank can be made under the joint signatures of two - either the President or the Secretary General and the Jt. Secretary cum Treasurer.

Similarly, in case of Chapters Jt. Secretary-cum-Treasurer of the Chapter shall be in-charge of the funds of the Chapter and may retain with him any amount up to Rs.2,500/- (Rupees Two Thousand Five Hundred only). The funds of the Chapters shall be deposited in any one or more scheduled banks. The bank account (s) shall be operated by the Chairman, the Secretary and the Jt Secretary-cum-Treasurer jointly. Any withdrawals from the bank can be made under the Joint signatures of two - the Chairman or the Secretary and the Jt. Secretary cum Treasurer.

- (5). *The accounts of the Association shall be audited annually by qualified auditors appointed by the General Body and such audited statement of accounts shall be passed annually in the General Meeting of the Association after confirmation from the Council. However, un-audited half-yearly accounts shall be placed before the next immediate Council Meeting.*

Similarly, the Chapters shall follow the same procedure. Further, the Chapters shall send the un-audited half-yearly accounts and the annual audited accounts to the National Head Quarters before 31st October and 30th April respectively for consolidation and submission to the statutory authorities. This is mandatory and the Chairman and the Secretary of the concerned Chapter are directly responsible for this.

- (6). *The funds of the Association shall be applied towards fulfillment of the objectives of the Association and systematic accounts shall be maintained.*

Similarly, the chapters shall follow the same procedure.

- (7). *The accounts of the finances of Life Member Trust Fund and MEAI-SME Fund or any such Fund shall be maintained at the Head quarters and audited by qualified auditors every year and the audited accounts shall be confirmed by the Council before seeking approval/ ratification of the same from the General body in the AGM of the Association.*

- (8). *The accounts of the finances of Seminars / Workshops / any other similar activities organized by the Association are to be properly maintained as a separate account and audited within three months of organizing the same and placed before the next immediate Council Meeting for confirmation and there after to the AGM for approval.*

Similarly, the Chapters shall maintain separate accounts for seminars, workshops and any other similar activities organized by the Chapters and get them audited within three months of organizing the same, place before their next immediate Executive Committee Meetings for confirmation and there after before the AGM for approval/ ratification and shall send the same to the National Head quarters within 15 days after the AGM.

Further, an amount equal to 25% of the net savings or the percentage specified by the Council from time to time, has to be transferred to the Head Quarters along with the audited accounts.

- (9). *In the event of non-conformity of the above rules related to the funds management, the Council at its own discretion may initiate disciplinary action, it seems fit to set and maintain the financial discipline by the chapters.*

Such resolutions related to financial discipline shall be approved by at least 3/5 of the Council Members present in the Council Meeting.

Submission of audited accounts on time is mandatory for the Association as well as the Chapters.

- (10) *In case the income of a chapter in any accounting year is less than Rs.1 lakh and savings less than Rs.20,000/-, the accounts of the finances of the Chapter may be verified and certified by the Executive Committee itself under the direct supervision of the Chairman and a summary of the certified accounts shall be submitted to the Council for confirmation.*
- (11). *The funds of the Association or chapters shall be invested in Government Securities or any other safe instruments, which will give safe and higher returns. The management of the funds by the Association and the Chapters shall be in conformity with the prevailing laws of the nation and shall strictly adhere to the rules of the financial discipline.*

The President of the Association/ Chairman of the Chapter/ and Managing Trustees of the LMTF/ Managing Trustee of MEAI-SME and any other such fund shall be responsible for proper maintenance of correct records of the accounts of the respective funds and deal with the relevant Government agencies.

Rule - 11.

Dissolution of the Association:

- (1.) *In the event of the Association proposed to be dissolved, the matter should be determined by not less than 75% of the members on the rolls of the Association in a General / Extra-ordinary General Meeting called for the purpose. All necessary steps shall be taken for the disposal and settlement of the property of the Association, its claims and liabilities in accordance with the Rules of the Association applicable thereto, if any, as the Council shall find expedient, provided that, in the event of any dispute arising among the members of the Association, the adjustment of its affairs shall be referred to the principal court of original jurisdiction of the district in which the main/ permanent office of the Association is situated and the court shall make such order in the matters as it shall deem requisite.*
- (2). *Upon dissolution of the Association, its assets will be handed over to a similar Registered Society or to the Government after clearing all its debts and liabilities.*
- (3). *Any Chapter, if found supported by less than 20 Life members from their region or the Office Bearers as well as the members are not behaving in a congenial manner, so as to maintain the prestige and further the growth of the Association, may be dissolved by a resolution of the Council and the members belonging to that Chapter shall be attached either to nearby chapters or general pool as per the choice of the individual members concerned. Such a resolution shall be confirmed by at least 1/3 of the total strength of the Council and approved by at least 2/3 of the members present in the General Body Meeting.*

Rule - 12.

Sources of Income:

The sources of income of the Association are the admission fee, the registration fee, the certificate fee and the membership fee of various categories, subscriptions to Mining Engineers' Journal (MEJ) and such other publications, surplus amounts generated from conducting seminars, sale of souvenirs, technical consultancy services and publications

of the Association, income (interest) from LMTF, MEAI-SME and such other Trust Funds, rent from the buildings of the Association, gifts, donations and such other grants, received from time to time from the Government, Public bodies, Corporations, Industry etc., for the furtherance of the objectives of the Association.

Rule - 13.

Reports and Transactions:

(1). (a). Transactions of the Council and reports, if any, may be printed annually, if considered necessary and distributed amongst the members and they shall contain the details of the activities of the Association during the year along with brief descriptions of the excursions, technical papers, important correspondence, annual audited accounts etc.,

(b). Transactions and reports shall be compiled by the Secretary General.

Rule - 14.

AMENDMENT OF THE RULES:

No amendment to any provision of the Constitution of the Association shall be effective unless approved in the Council and there after is consented by post by not less than 50% of the Council Members and approved by at least 100 members in a General Meeting. The attendance of the members will include those members who have sent their consent by post.

Rule - 15.

Powers and Functions of the General Body:

The General Body of the Association shall be empowered to pass the budget, annual report and audited statements of accounts, to appoint auditors, to amend the Constitution, to approve honorarium / salaries to part time and / or full time employees of the Association and to approve Office Bearers and the Council Members of the Association.

Similarly, the General Body of the Chapters shall exercise all those powers that are enjoyed by the General Body of the Association with respect to their concerned Chapter except that of amending the Constitution of the Association.

Rule-16.

Life Member Trust Fund (LMTF):

(i). The LIFE MEMBER TRUST FUND (LMTF) of the Association was formed on 1-2-1995 at Tirunelveli, Kattabomman District, Tamilnadu to serve the interests of Life Members and Life Institutional Members. The fee collected from the Life members and Life Institutional Members and other donations (excepting the donations on awards) collected from firms / organizations / individuals shall be deposited in the LMTF by the Council within two months of the approval of the memberships or acceptance of donations.

(ii). The LMTF is managed by a team consisting of a Managing Trustee and three trustees, nominated by the Council. The President and Secretary General shall also be the members of the Trust (Trustees) during their term of office. The term of office of the Managing Trustee and other trustees shall be for a period of four years from the date of assuming the office. The Managing Trustee and the Trustees are responsible to the Council.

(iii). The accounts of the finances of LMTF shall be efficiently maintained and managed by the Managing Trustee with the support and collective wisdom of the Trustees and shall be audited annually. The abstract of accounts of

LMTF shall be presented to the Council in all its Council Meetings. The audited accounts of LMTF shall be confirmed by the Council before they are presented to the General Body during the AGM for its approval.

- (iv). The funds shall be invested in such Government securities or bank deposits by the Trust so as to ensure highest safety of the funds and also earn maximum returns.
- (v). The Managing Trustee shall file Tax Returns as per the prevailing tax laws of the land. The Managing Trustee may engage a tax consultant as and when required at a remuneration approved by the Council for this purpose.
- (vi). The Managing Trustee shall deposit the interest accrued from the investments with the Council in two half yearly installments. The Council shall share the balance amount from this income equally with the chapters after the deduction of expenses incurred on printing and forwarding the Association's official organ (MEJ) free of charge to all the members. The income share of each chapter shall be decided on proportionate basis depending upon the membership fee deposited by each Chapter at the time of approval of memberships.
- (vii). The Council shall ensure that the funds are utilized by the Council as well as the Chapters for the benefit of the members of the Association. The surplus funds may be utilized by the Council or Chapters for any other purpose such as, construction of office building, acquisition of land, purchase of library books, organizing the training programmes, instituting scholarships to brilliant needy students etc., only on getting approval from at least 2/3 of the Council Members present in the meeting and also approval from at least 100 members in the General Meeting. Approval sent by members by post shall also be considered.

Rule -17.

MEAI - SME Trust Fund (MSTF):

- (i). The MEAI- SME TRUST FUND (MSTF) of the Association was formed on 07-10-1997 at Hyderabad to serve the interests of the Affiliate members of SME, USA, as enshrined in the constitution. The one time subscription collected from the Affiliate members shall be deposited in the MSTF by the Council within two months of approval of memberships.
- (ii). The MSTF is managed by a team consisting of a Managing Trustee and three Trustees nominated by the Council. The President and the Secretary General shall also be the members (Trustees) of the Trust during their term of office. The term of office of the Managing Trustee and other Trustees shall be for a period of 4 years from the date of assuming their offices. The Managing Trustee and Trustees are responsible to the Council.
- (iii). The accounts of the finances of MSTF shall be efficiently maintained and managed by the Managing Trustee with the support and the collective wisdom of the Trustees and the audited accounts shall be submitted to the General Body in the Annual General Meeting every year. The abstracts of accounts of MSTF shall be presented to the Council in all its Meetings. The audited accounts of MSTF shall be confirmed by the Council before they are presented to the General Body during the AGM for approval.
- (iv). The funds shall be invested in such Government securities or bank deposits by the Managing Trustee so as to ensure highest safety of the funds and also earn maximum returns.
- (v). The Managing Trustee shall file Tax Returns as per the prevailing tax laws of the land. The Managing Trustee may engage a tax consultant as and when required at a remuneration approved by the Council for this purpose.

- (vi). *The Managing Trustee shall utilize the income generated from the investment exclusively for promptly depositing the annual subscription at the rate of \$ 10 or the amount indicated by SME from time to time, to SME, USA to maintain the continuity of memberships of the Affiliate Members without break so that the Affiliate Members could download the material from SME website with the help of their individual I.Ds. allotted by SME on the renewals of memberships annually.*

Rule - 18.

Use of Emblem and Official Seal:

- (1). *The Emblem and Official Seal of the Association shall be used in all the documents concerning the Association. The discretion of use of the same shall vest in the Council of the Association.*
- (2). *As the Emblem is the proprietary trade mark of the Association, it shall be used only for the purpose of the activities connected with the Association.*
- (3). *The Official Seal shall remain under the custody of the Secretary General and The Chairmen or the Secretaries of the Chapters.*

Rule - 19.

Annual Awards:

- (1) *The annual Awards are presented to an individual or a group of individuals or mine/ mines or industry for the meritorious services rendered by them in specified fields of Mining and Mineral Industries by which the society, at large, and the mining industry, in particular, derive benefit. These awards are instituted in the name (s) of individual (s) or organizations on receiving an accepted sum of donation from the concerned*
- (2) *The award value is spent from the income generated from the donation from the organization/ individual, which is deposited in a scheduled bank or in other securities or on the assurance in writing from the individual/ organization who have instituted the award, that the amount to be spent on presenting the award would be provided by the organization/ individual either in cash/ kind every year before the AGM, if the donation amount for instituting the award is not donated/ deposited with MEAI.*
- (3) *Some awards are also instituted by the Association. Each award is governed by its own bye-laws as approved by the Council and ratified by the General Body of the Association.*

A. APPROVED AWARDS INSTITUTED BY ORGANIZATIONS/INDIVIDUALS PRESENTED BY MEAI EVERY YEAR DURING THE AGM

(1) General laws applicable for all awards

- i. *The awards are presented by MEAI from the donations/ assurances from the organizations/ individuals who instituted the awards indicating the name of the donor.*
- ii. *The awards are normally presented to the members of the association who contributed significantly to different aspects of mining and mineral industries. However, qualified and eligible non-members who contributed memorable services to the growth of the Mining and Mineral Industries will also be considered depending upon the merits.*
- iii. *The awards are presented during the Annual General Meeting organized every year.*
- iv. *Individual Nominations for the awards will be called for well in advance before conducting the AGM.*

- v. *The nominations from the individuals in the prescribed proforma will have to be routed through the Chairman of the chapter to which the applying members belong or through a Council Member.*
- vi. *The awards will be finalized by a Selection Committee headed by the President MEAI constituted for the purpose.*
- vii. *The Selection Committee will be constituted every year by the Council.*
- viii. *The members of the Selection Committee will be chosen from among the Vice Presidents, the Council Members, the Chapter Chairmen and the Secretaries, Former Presidents, Secretary General, Jt. Secretary cum Treasurer and Editor – MEJ by rotation every year. However, other MEAI members and non-members will also be considered for their experience in specific fields.*
- ix. *There will be at least 3 expert members in each Committee and the majority opinion from the members will be taken into consideration while finalizing the selection of a candidates to receive the awards.*
- x. *The Selection Committee if so required, may co-opt an out side expert from the industry to help them in finalizing the selection.*
- xi. *The Selection Committee may decide the award in favour of one or more candidates.*
- xii. *In case the Selection Committee feels that the standard of the papers received is not up to the mark, the award will not be given to any one for that year and the award is carried over to the next year. The Selection Committee may decide to give two awards to two different persons (one for the previous year and the other for the current year) during the succeeding year.*
- xiii. *The nominations should be forwarded to the Secretary General, Mining Engineers' Association of India before the stipulated date and the Secretary General shall forward them to the respective members of the Selection Committee.*
- xiv. *Nominations received after the stipulated date will not be considered.*
- xv. *No travel expenses will be reimbursed to the candidates towards the travel to the place of the AGM in which the awards will be presented and back to their place of residence.*
- xvi. *The nominations and the enclosures for the awards should be forwarded in four sets along with their bio-data and two recent photographs.*
- xvii. *A person who received a particular award once, will not be considered for the same award during the subsequent years.*
- xviii. *The general reputation of the candidates applying for the award, in MEAI and the mining community will be taken into consideration while finalizing the awards.*

N.B.:- *The Bye-Laws governing various awards are indicated in the annexure.*

List of Awards

1. *MEAI – Sitaram Rungta Memorial Award*
2. *MEAI – NMDC AWARD*
3. *MEAI – SIMMINDS Award*
4. *MEAI – SMT. BALA TANDON MEMORIAL AWARD*
5. *MEAI – Abheraj Baldota Memorial Gold Medal Award (Mining Engineer of the year)*
6. *MEAI – Abheraj Baldota Memorial Gold Medal Award (Young Mining Engineer of the year).*
7. *MEAI – S.R.G. Information Technology Award*
8. *MEAI – Smt. Gullapalli Sarala Devi Memorial Award (Life time achievement by a mining engineer).*

9. MEAI – Master Tanay Chadha Memorial Geologist Award
10. MEAI – Smt. Veena Roonwal Memorial Award
11. MEAI – Smt. Kiran Devi Singhal Memorial Award
(Bye-Laws for the above awards are at annexure)

B. AWARDS APPROVED BUT NOT INSTITUTED.

1. MEAI - ---- - - Best Engineer of the year Award
2. MEAI - - - - - - - - DIAMOND AWARD (Bye-Laws for the above awards are at annexure)

C. MEAI AWARDS BEING PRESENTED EVERY YEAR DURING THE ANNUAL GENERAL MEETING.

General Laws

1. MEAI on its own and by itself institutes awards, as felt necessary by the Council from time to time, for the well-being and growth of the Association.
2. The Selection Committee, to finalize the candidates eligible for receiving the awards, consists of a Former President of MEAI, the Secretary General and the Jt. Secretary cum Treasurer of MEAI under the Chairmanship of the President, MEAI.
3. The Selection Committee may co-opt another member from MEAI for rendering assistance, if required.
4. Identified candidates to receive the awards are intimated by the Secretary General in advance before organizing the AGM.
5. The List of persons eligible for various awards shall be duly recommended and forwarded to the Head Quarters by the respective Chairmen of the chapters.
6. The Selection Committee, while finalizing the awards, shall verify the information available in Head Quarters with the list forwarded by the Chairmen of the chapters.
7. Applications received after the stipulated date shall not be considered.
8. The awards will be presented during the AGM.
9. The awardees attending the AGM for receiving the awards will not be paid any traveling allowances for their journey to the place of AGM and back.
10. The awards consist of mementos/medals and certificates.
11. The expenditure on all the awards instituted by MEAI is met from the funds of the Head Quarters.

List of awards

1. MEAI – BEST CHAPTER AWARD
2. MEAI – MEMBERSHIP DEVELOPMENT AWARD
3. MEAI – Life/ Institutional Membership Development Award
4. MEAI – Special Award for enrolling maximum Life Members.
5. MEAI – Special Award for launching/ reviving a chapter
(Bye-Laws for the above awards are at annexure)

Rule - 20.

General:

(i). Jurisdiction:

Only an appropriate Court in Hyderabad shall have jurisdiction to adjudicate any dispute between the Association and a member of any class involving interpretation or operation of the Rules, Regulations, Laws and By-laws of the Association and the decisions of the Council.

(ii). Indemnity:

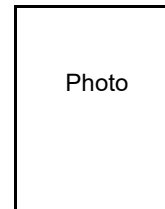
Each of the Office Bearers and members of the Council shall be indemnified out of the funds of the Association to such extent, as the Council shall approve from and against such costs, charges, damages and expenses as he / she may sustain by reason of his / her acting in the execution of the duties or powers imposed upon or given to him / her by the association/ Chapter or under the Bye-Laws.

Each member of the Council and the Executive Committee of the Chapter shall not be accountable and shall not incur any personal liability in respect of any loss or damage incurred through any inadvertent act, matter or thing done, with the authorization from the Council/ Executive Committee of the Chapter or suffered, while discharging the duties in good faith for the benefit of the Association, although in excess of his legal powers or incurred any omission/ error of judgment or oversight on his / her part.



Mining Engineer' Association of India

(Application for membership)



To
The Secretary General
Mining Engineers' Association of India
F-608, VI Floor, Raghavaratna Towers,
Chirag Ali Lane, Abids,
Hyderabad - 500 001.

I hereby apply for admission to *Life member/Ordinary member* and my details are given below:

1. Name (in Block letters) :

2. Date of birth:

Place:Dist.:State:

3. Name of Organisation where employed and Nature of business:

4. Present Designation:

5. Address for Correspondence :
(in block letter with PIN code)

6. Educational Qualifications :

7. Experience :

8. Other professional Qualifications :

9. Affiliations to other professional bodies :

10. Other relevant information :

DECLARATION

I hereby declare that the information furnished above is correct to the best of my knowledge and belief. If elected as a member shall abide by the constitution, rules, regulations and bye-laws of the association and amendments made therein. I shall pay all the necessary fees by the stipulated date, I have been introduced by Sri.....
(Membership No.....)

Place :

Date :

Signature of the applicant

Introducer's name and address :

Supporter's name and address:

Membership No.:

Membership No.:

Signature

Signature

Instructions for filling the application form :

1. Items 1 to 5 should be filled in block capital letters legibly with correct PIN code.
2. If the space is insufficient in Items 6 to 10, separate sheet giving details in respective order may be enclosed.
3. All amounts should be paid by demand draft/Banker's Cheque payable on any bank at Hyderabad/Secunderabad. Outstation Cheques will not be accepted.
4. Xerox copies of proof of date of birth and qualifications alongwith two photographs of 20 mm x 20 mm size should be enclosed. Without these documents the application shall not be considered.
5. The applicant should obtain the signatures of Introducer and supporter who must be a life member of MEAI.
6. The completed application form (if qualified and accompanied by necessary documents and relevant fee) shall be placed before the National Council for approval during next meeting.
7. All communications will be sent to the applicant's address as given above. If there is any change in address, the same should be intimated under his signature.
8. In case of ordinary members the annual subscription dues should be remitted before 31st March every year. If the subscription is not paid for two years continuously the name shall be removed from the membership strength without any notice.
9. The membership fee should be sent by DD/crossed cheque on any nationalised bank at Hyd. favouring "Mining Engineers' Associaton of India"

IMPORTANT

Qualifications to become member/life member of MEAI :

A Degree or equivalent Diploma in mining or any other branch of engineering or Post Graduate Degree in geology or computer science with at least one year's experience in mining industry after acquiring requisite qualification; or any person who is a holder of Manager's Certificate of competency with at least one year's experience in mining industry or a holder of Diploma in mining or mine surveying or any branch of engineering or Degree in geology with 3 years experience in mining industry.

Fees and Subscripton 01-04-2007

Subscription for Life Membership/(Age)	Amount (In Rupees)	Registration Fees etc. (In Rupees)	Total Amount (In Rupees)
25 - 45 years	2500	450	2950
45 - 60 years	2000	450	2450
above 60 years	1500	450	1950
Annual Membership	250 (Yearly payment)	450	700

(FOR OFFICE USE)

Application received on Approved on.....

Not approved due to.....

Date:

SECRETARY GENERAL

MINING ENGINEER' ASSOCIATION OF INDIA

(APPLICATION FOR INSTITUTIONAL / LIFE INSTITUTIONAL MEMBERSHIP)

To
The Secretary General
Mining Engineers' Association of India
F-608, VI Floor, Raghavaratna Towers,
Chirag Ali Lane, Abids,
Hyderabad - 500 001.

The undersigned is / are interested:

- a) To promote the cause of the Mining and Allied Industries and also those Mining Engineers / Geo-Scientists / Allied Engineers associated with the development of the industry for affecting overall development of the Country.
- b) To assist in maintaining just and honourable practice in their profession and therefore intends to be enrolled as a member of the Association.

1. Name of the Organisation :
Address on full :

Phone (s) :

Fax :

Email:

2. Name of the authorised Representative and his designation :

3. Field of Business / Service
 - i) Products manufactured
 - ii) Services

4. Our Special interests are in the following :

5. Our Yearly Turnover is :

6. Introduced by :

Name & Address of Life Member

1)

2)

Signature

Signature

Date

Signature with Stamp.

(To be filled in by the Secretary General)

Application received on

Accepted for institutional membership / life institutional membership.

Signature of two Members of Council

Member advised of election and copy of the rules sent to them in accordance

with article _____ on _____

Sign. of the Secretary General

(Bye-Laws for Institutional / Life Institutional Membership)

In accordance with sections 'g' and 'h' of Rule-2 the Council may consider admission of Corporate Bodies, Firms, Associations and Institutions under the following terms and conditions:-

1. Institutional Membership will be made in five categories depending on the turnover of the Company.
2. Any mining or related company, Corporate body or Institution shall be eligible to be an Institutional member and on election, may enjoy, by their respective representatives, rights and privileges of membership subject to Rule-5 of the article of the Association.
3. The fee payable by the eligible bodies are gives below:

			<u>Annual Subscription</u>	<u>Life</u>
Category - I	Annual Turn Over Above	Rs. 500 Lakhs	Rs. 10,000	Rs. 50,000
Category - II	Annual Turn Over	Rs. 200 - 500 Lakhs	Rs. 8,000	Rs. 40,000
Category - III	Annual Turn Over	Rs. 100 - 200 Lakhs	Rs. 6,000	Rs. 30,000
Category - IV	Annual Turn Over	Rs. 50 - 100 Lakhs	Rs. 5,000	Rs. 25,000
Category - V	Annual Turn Over	Less than 50 Lakhs	Rs. 3,000	Rs. 15,000

In addition, Registration fee (as Rs. 100/-), Admission fee (Rs. 200/-) and Certificate fee (Rs. 150/-) are to be paid.

PRIVILEGES TO BE GIVEN TO LIFE INSTITUTIONAL MEMBER (L.I.M):

The Council of Mining Engineers' Association of India (MEAI) has approved the following privileges to the Life Institutional Members of the Association in recognition of their contribution to the growth of the Association.

The Association requests the Mining & Associated organisations to enroll as the Life Institutional Members of MEAI and become partners in sharing the growth of MEAI.

1. ONE MEMBER REPRESENTATIVE OF THE L.I.M. SHALL BE INVITED TO PARTICIPATE IN ANNUAL GENERAL MEETING (A.G.M).
2. 25% CONCESSION IN TARIFF WILL BE GIVEN TO L.I.M. FOR THE ADVERTISEMENT TO BE PUBLISHED IN OFFICIAL ORGAN "MINING ENGINEERS' JOURNAL".
3. FOR PUBLICITY, UPDATED LIST OF THE L.I.M. BE PUBLISHED IN THE "MINING ENGINEERS' JOURNAL" ONCE IN EVERY 6 MONTHS. THIS WOULD GIVE PUBLICITY TO L.I.M. ORGANISATIONS AND MAY HELP OTHER INSTITUTIONS / ORGANISATIONS TO BECOME INSTITUTIONAL MEMBERS.
4. AT THE REGISTERED OFFICE OF THE ASSOCIATION AND THE SECRETARIAT (HEAD QUARTERS) AND IN ANNUAL GENERAL MEETING (A.G.M) A LIST OF L.I.M.s AND I.M.s WILL BE DISPLAYED. THE RESPECTIVE CHAPTERS WILL ALSO DISPLAY A LIST OF THE L.I.Ms and I.M.s IN THEIR OFFICES AND DURING THE EVENTS.
5. THE L.I.M.s WILL BE CONSIDERED FOR 50% CONCESSION IN DELEGATE FEE FOR ANY ONE SEMINAR IN A YEAR CONDUCTED UNDER THE AEGIS OF MEAI.
6. AS THE CERTIFICATES ARE GIVEN TO THE INSTITUTIONAL MEMBERS, LIFE INSTITUTIONAL MEMBERS WILL BE CONSIDERED FOR A SUITABLE MEMENTO WITH A PROMINENT LOGO OF THE MEAI ON IT IN ADDITION TO CERTIFICATE OF INSTITUTIONAL MEMBERSHIP.

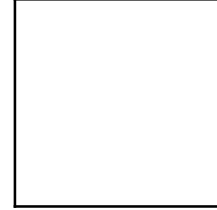
MINING ENGINEERS' ASSOCIATION OF INDIA

(Application for MEAI –

Affiliate Membership)

To
The Secretary General,
Mining Engineers' Association of India
'A' Block, VI Floor, F-608, Raghavaratna Towers,
Chirag Ali Lane, Abids, Hyderabad – 500 001, Photo Andhra Pradesh, India.

Tel: 040-23200510.
Email: meai1957@gmail.com



Sub: MEAI - _____ Affiliate Membership

Sir,

I wish to enroll myself as MEAI - _____ Affiliate Member. I am appending below my details of MEAI Membership etc.

I request you to enroll me as a MEAI - _____ Affiliate Member.

I am willing to pay the prescribed fee, if demanded, any time.

Name in block letters :

Date of Birth :

MEAI Membership No. :

Education Qualifications :

Sl.No.	Degree/ Diploma	Discipline	University/ Institution	Year of Award

Experience:

Date From to	Name of Organization & Place of Posting	Designation & Nature of Responsibilities	Short Description of Your Work

Other Professional Affiliations :

Remarks :

I declare that the above information is correct.

I also declare that I shall abide by the existing and modified, from time to time Rules and Regulations of the above membership.

Signature of the Applicant

MEAI AWARD

1. Name :
2. Date of Birth :
3. Academic Qualification :
4. Professional Qualification :
5. Whether a Member/
Life Member of MEAI :
6. Applying for which award :
7. Specific details for the
award applied as per
requirement of bye-laws
(Enclose the relevant documents) :

Date:

Certified that I know Shri. _____ personally and his application is being forwarded for consideration.

Chairman, MEAI Chapter _____ (or) Council Member, MEAI

Enclosed copies of documents on experience and achievements.

- i.
- ii.
- iii.

SME/MEAI AFFILIATE MEMBERSHIP APPLICATION

Prefix: Mr. Mrs. Ms. Dr. Male- Female
(Please Print)

Name : _____

Last
First
Middle

I Am applying for (Check One): Admission Admission Admission
 Status (Check One): Member Associate Member Student Member

If Reinstatement last year of active membership 19 _____

Year of Election 19
Previous Member Grade

If your credentials do NOT meet requirements for the grade of membership for which you applied, do you authorise a grade change? **Yes No.**

Business Name : _____

School Name (If student)
DO NOT ABBREVIATE

Address _____

City _____ **State** _____

Country _____ **PIN** _____

Phone _____ **Fax** _____

E-Mail Address _____

Present Position Title _____

Home Address _____

City _____ **State** _____

Country _____ **PIN** _____

Phone _____ **Fax** _____

Please Mail to : **Business** **Hoime**

Birth Date : _____ / _____ / _____

Month
Day
Year

Other Certification _____

Endorsement

Application must be endorsed by one SME Member or Associate Member. Student applications must be endorsed by an instructor (preferably on SME Member), Student Members cannot be endorsers. (Student Members ineligible for credit)

Name : _____ **Date** _____

Member Number _____ **Employer** _____

Education

Give name of school, specify degrees and exact dates. If you did not complete school, indicate major area of study and number of years completed. Student Members must be full time students at a school approved by SME.

Highest Degree: BS MS PhD Other _____ In _____

Name	Date of Graduation
Tech School _____	_____
College or University _____	_____
Graduate School _____	_____

Divisional Interest

Please indicate the areas in which you are most interested Mark 1, 2, 3 etc. in order of preference

Coal Mineral & Metallurgical Processing Economics Industrial Minerals Mining & Exploration Education

Record of Experience

Include a record of employment for the last 5 years. If additional space is needed, please enclose an additional sheet. Employment as a teacher in a mineral related field is considered responsible charge. Description of your responsibilities including title or position, name, nature of company's business, and how it is related to the minerals industry.

Please be very specific with your answers.

Position of
Responsibility

From :	Title _____ Employer _____	<input type="checkbox"/>
	Nature of Employer's business _____	Yes
To :	Primary Responsibilities _____	<input type="checkbox"/>
		N o
From :	Title _____ Employer _____	<input type="checkbox"/>
	Nature of Employer's business _____	Yes
To :	Primary Responsibilities _____	<input type="checkbox"/>
		N o
From :	Title _____ Employer _____	<input type="checkbox"/>
	Nature of Employer's business _____	Yes
To :	Primary Responsibilities _____	<input type="checkbox"/>
		N o

Signature

If elected, I agree to abide by the bylaws and rules of the Society for Mining, Metallurgy and Exploration, Inc. as the same are now in effect and as they may hereafter be modified while I am a member.

Signature _____ Date _____

Please include Rs. 4000 as Demand Draft payable to Mining Engineers' Association of India at Barbil on SBI or at Noumudi on Canara Bank as one time deposit along with the application. Dues payable to SME by MEAI are on calender year basis.

LIST OF APPROVED AWARDS

(1) MEAI – Sitaram Rungta Memorial Award

Bye – Laws

- a. The award is known as MEAI – Sitaram Rungta Memorial Award, instituted by M/s Rungta Group of Mines.
- b. The award is presented to a Mining Engineer/ Geologist or any other qualified person involved with Mining Industry, who presented a paper on mining related issues during the previous calendar year/ financial year.
- c. The papers presented in any of the paper meetings, seminars or work shops organized by the Association/ Chapter during the calendar year are eligible for the award, provided
 - I. the paper was not published in any journal/ magazine in India or abroad
 - II. the author did not deliver lecture/ talk related to this paper on any other forum.
- d. The paper to be considered for the award should be for the period of three months of the previous financial year and 9 months of the current financial year to enable the committee to have 3 months time for finalizing the award.
- e. the award consists of Rs. 8,000/- or the amount of interest generated on the amount of Rs.1,00,000/-, donated by M/s Rungta Mines during the financial year, in cash or by cheque/ demand draft and a certificate.

2. MEAI – NMDC AWARD

Bye-Laws

- a. The award is known as MEAI-NMDC Award instituted by M/s NMDC Ltd.
- b. The award is presented to a Mining Engineer/ Geologist or a qualified person involved in Mining Industry for the meritorious services rendered by him/ her to the Iron ore Industry.
- c. The award consists of a medal and a certificate.
- d. The expenditure on the award will be met from the interest generated on the amount of Rs. 10,000/- donated by M/s NMDC and deposited in the bank by MEAI.

Remarks: - Since the amount Rs.10,000/- donated by M/s NMDC Ltd is not sufficient to meet the expenditure on presenting the annual award, the NMDC has to be approached for increasing the donation to Rs.1,00,000/- on par with other organizations/ individuals who donated Rs.1,00,000/- each.

3. MEAI – SIMMINDS Award

Bye-Laws

- a. The award is known as MEAI – SIMMINDS award instituted by M/s SOUTH INDIAN MINES AND MINERALS INDUSTRIES Ltd.,
- b. The award is presented to a Mining Engineer/ Geologist or a qualified person involved in Mining Industry for his/ her significant services rendered to the Limestone industry.
- c. The award consists of a medal and a certificate.
- d. The expenditure on the award will be met from the interest generated on the amount of Rs. 10,000/- donated by M/s South Indian Mines and Minerals Ltd, and is deposited in the bank by MEAI.

Remarks: - Since the amount Rs.10,000/- donated by M/s South Indian Mines and Minerals Industries Ltd is not sufficient to meet the expenditure on presenting the annual award the Company (SIMMINDS)

has to be approached for increasing the donation to Rs.1,00,000/- on par with other organizations/ individuals who donated Rs.1,00,000/- each.

4. MEAI – SMT. BALA TANDON MEMORIAL AWARD

Bye-Laws

- a. The award is known as MEAI - Smt. Bala Tandon Memorial Award instituted by Shri G.L. Tandon, (Padmabhushan) in memory of his late wife.
- b. The award is presented to a Mining Engineer/ Geologist or a qualified person associated with the Mining Industry, in recognition of his/ her meritorious services for improving ecology, environment and afforestation in mining and mineral industries.
- c. The award consists of a medal and a certificate.
- d. The expenditure on the award will be met from the interest generated on the amount of Rs. 20,000/- donated by Shri G.L. Tandon, (Padmabhushan), which is deposited in the bank by MEAI.

Remarks: - Since the amount Rs.10,000/- donated by Shri G.L.Tandon (Padmabhushan) is not sufficient to meet the expenditure on presenting the annual award Shri G.L.Tandon (Padmabhushan) has to be approached for increasing the donation to Rs.1,00,000/- on par with other organizations/ individuals who donated Rs.1,00,000/- each.

5. MEAI – Abheraj Baldota Memorial Gold Medal Award (Mining Engineer of the year)

Bye-Laws

- a. The award is known as MEAI – Abheraj Baldota Memorial Gold Medal Award (Mining Engineer of the year) instituted by M/s MSPL Ltd., in memory of its founder late Abheraj Baldota.
- b. The award is presented to a Mining Engineer with a Degree or Diploma in Mining Engineering and Mine Manager's Certificate of Competency with 20 years of experience in mining and allied disciplines as on the date the nomination is forwarded and the nominee should have completed 45 years of age and contributed substantially to the mining and mineral industries in the areas of management performance, production, mining technology, human resource development, protection of environment, mineral conservation, beneficiation etc.
- c. The award consists of a gold medal made available by MSPL every year before the AGM and a Certificate.

6. MEAI – Abheraj Baldota Memorial Gold Medal Award (Young Mining Engineer of the year).

Bye-Laws

- a. The award is known as MEAI – Aberaj Baldota Memorial Gold Medal Award (Young Mining Engineer of the year) instituted by M/s MSPL Ltd., in memory of its founder late Abheraj Baldota.
- b. The award is presented to an Young Mining Engineer with a Degree or Diploma in Mining Engineering or a Manger's Certificate of Competency with five years experience in mining industry and the nominee should not have completed 35 years of age as on the date of filing his nomination for the award.
- c. The award consists of a Gold Medal made available by MSPL every year before the AGM and a certificate.

7. MEAI – S.R.G. Information Technology

Award Bye-Laws

- a. The award is known as S.R.G. Award for Information Technology, instituted by M/s S.R.G. Consulting Mining Engineers (P) Ltd. in memory of late Sriram Srinivasan and late Pradeep Kumar Bhattacharya both founder directors who lost their lives in Train (Rajdhani Express) accident in the year 2002.
- b. The award is presented to a qualified Mining Engineer/ Geologist/ a qualified person for his significant contribution in Information Technology to Mining and Mineral Industries and the nominee should be a Life Member of the MEAI.
- c. The award consists of a Plaque/ Medal and a Certificate.
- d. The expenditure on the award will be met from the amount of Rs.1,00,000/-donated by M/s S.R.G. Consulting Mining Engineers (P) Ltd and deposited in the bank by MEAI.

8. MEAI – Smt. Gullapalli Sarala Devi Memorial Award (Life time achievement by a mining engineer).

Bye-Laws

- a. The award is known as MEAI – Smt. Gullapalli Sarala Devi Memorial Award for Life time achievement by a Mining Engineer, instituted by Shri G. Jagdeesh in memory of his late wife.
- b. The award is presented to a Mining Engineer with a Degree or Diploma in Mining Engineering or a Manger's certificate of competency with at least 30 years experience in mining industry, and his wife.
- c. The award is presented for the Life Time Achievement of the mining engineer in the areas of production, quality control, processing/ beneficiation and trading besides overall management of mines, mining projects related to Public and Private Sectors during his service period.
- d. The award consists of a Plaque/ Medal and a Certificate.
- e. The expenditure on the award will be met from the donation of a sum of Rs. 1,00,000/- deposited in Andhra Bank, Yellareddyguda, as Fixed Deposit in the name of Shri G. Jagdeessh, as the FD in his name (senior citizen) generates more interest. Shri Jagdeesh informed the Andhra Bank, Yellareddyguda to credit the quarterly interest on the FD to the account of the Mining Engineers' Association of India and Shri Jagdeesh also furnished an undertaking from his legal heirs (daughters) Smt. Anita and Smt. Vasanta that the award will be continued with the regular interest from the fixed deposit even in future also.

9. MEAI – Master Tanay Chadha Memorial Geologist Award

Bye-Laws

- a. The award is known as MEAI – Master Tanay Chadha Memorial Geologist Award instituted by Shri G.L.Tandon (Padmabhushan) in the name of his late grandson (S/o Smt. Sunita Chadha and Shri Sudhanshu Chadha). The award is presented to a geologist with a Masters Degree in Geology/ Applied Geology/ Geophysics with at least five years experience in Mining and Mineral Industry who had contributed significantly in the areas of mineral exploration, quality control and production, mine planning, etc.
- b. The award consists of a Plaque and a Certificate.
- c. The expenditure on the award will be met from the interest generated from the amount of Rs. 1,00,000/- donated by Shri G.L. Tandon (Padmabhushan) and deposited in the bank by MEAI.

10. MEAI – Smt. Veena Roonwal Memorial

Award Bye-Laws

- a. The award is known as Smt. Veena Roonwal Memorial Award instituted by Prof. G.S. Roonwal in memory of his late wife and is presented to a qualified Mining Engineer/ Geologist/ a qualified person involved with Mining Industry with 10 years experience, for presenting a paper during the year in a seminar/ symposium/ work shop/ technical paper meeting organized by MEAI/ MEAI Chapter on “Water Management in and around a working mine or implementation of New/ Latest Technology in mining.
- b. The award consists of a Plaque/ Medal and a certificate
- c. The expenditure on the award is met from the amount of Rs. 1,00,000/- donated by Prof. G.S. Roonwal and deposited in the bank by MEAI.

11. MEAI – Smt. Kiran Devi Singhal Memorial Award

Bye-Laws

- a. The award is known as MEAI - Smt. Kiran Devi Singhal Memorial Award instituted by Dr. Suresh C. Singhal in memory of his late mother.
- b. The award is presented during alternate years (once in two financial years)
- c. The award is presented to a person (MEAI member or non-member and he need not necessarily be from mining discipline) for his/ her out-standing contribution in the field of “Development and Conservation of Minerals and Environment in and around metalliferous mines (mines excluding those of Coal and Oil).
- d. The award consists of a Medal and a Certificate.
- e. The expenditure on the Medal will be met from the interest generated on the amount of Rs. 50,000/- donated by Dr. Suresh C. Singhal and deposited in the bank by MEAI.

AWARDS APPROVED BUT NOT INSTITUTED

1. MEAI Best Engineer of the year Award

Bye-Laws

- a. The award is known as MEAI..... Best Engineer of the year Award.
- b. The award shall be presented to an Engineer with Degree or Diploma in Mechanical/ Electrical/ Automobile/ Electronic Engineering with at least 20 years of experience in mines having contributed substantially in mine mechanization, transportation, beneficiation and all machinery related aspects.
- c. The candidate should have completed 45 years of age on the date the nomination is filed with MEAI.
- d. The award shall consist of a plaque/ medal as desired by the donor and a certificate.
- e. The expenditure on the award shall be met from the interest generated on the amount to be donated by the individual/ organization which shall be deposited in the bank.

2. MEAI DIAMOND AWARD

Bye-Laws

- a. The award is known as MEAI..... Diamond Award.
- b. The award shall be presented to a Geologist with Masters Degree in Geology/ applied Geology/ Geophysics or any other equivalent qualification with an experience of 20 years in mining/ geology/ allied aspects related to exploration/ production for/of Diamonds.
- c. The candidate should have completed 45 years of age on the date the nomination is filed with MEAI.
- d. The award shall consist of a plaque/ medal as desired by the donor and a certificate.
- e. The expenditure on the award shall be met from the interest generated on the amount to be donated by the individual/ organization which shall be deposited in the bank.

MEAI AWARDS BEING PRESENTED EVERY YEAR DURING THE ANNUAL GENERAL MEETING

1. MEAI – BEST CHAPTER

AWARD Bye-Laws

- a. The award is known as MEAI – Best Chapter Award
- b. The award is presented to the Chairman/Chairmen of the chapter/s in recognition of the over all performance achieved by the concerned chapter/s during the year.
- c. If the Selection Committee finds more than one chapter to have performed well, more than one chapter can be awarded with the Best Chapter Award.
- d. The awards consist of mementos and certificates.

2. MEAI – MEMBERSHIP DEVELOPMENT AWARD

Bye-Laws

- a. The award is known as MEAI – Membership Development Award
- b. The award/s is/are presented to the member/s for his/their contribution in enrolling at least 15 Life Members in a particular chapter during the year.
- c. The awards consist of mementos and certificates.

3. MEAI – Life/ Institutional Membership Development

Award Bye-Laws

- a. The award is known as MEAI – Life/ Institutional Membership Development Award.
- b. The awards are presented to all those members in recognition of their individual contributions for bringing in at least Rs.1,00,000/- by enrolling Life Memberships during the two continuous years period preceding the AGM.
- c. The award consists of a memento and a certificate.

4. MEAI – Special Award for enrolling maximum Life Members.

Bye-Laws

- a. The award is known as MEAI – Special Award for enrolling maximum Life Members.
- b. The award is presented to the Chairman of the concerned chapter for his contribution in enrolling maximum Life Members to the chapter during the year.
- c. The award consists of a memento and a certificate.

5. MEAI – Special Award for launching/ reviving a

chapter Bye-Laws

- a. The award is known as MEAI – Special Award for Launching/ Reviving a chapter.
- b. The award is presented to a member for his efforts in launching a new chapter or for reactivating the existing dormant Chapter for better performance.
- c. The award consists of a memento and a certificate.

MEAI - BEST CHAPTER

INFORMATION TO BE FURNISHED BY CHAPTER FOR THE SELECTION OF BEST CHAPTER AWARD FOR THE YEAR 2004-2005

1.	<u>MEMBERSHIP</u>	total : 25 marks	
A.	1. Members as on 31-03-2004	i. Ordy. Members (including Studt. Members)	-
		ii. Life Members. (including Hony. Members)	-
		iii. Fellow Members	-
		iv. Total	-
	2. Members admitted from 01-04-2004 to 31-03-2005	i. Ordy. members	-
		ii. Life Members. (including converted life members)	-
	3. Members Left the area from 01-03-2004 to 31-03-2005	i. Ordy. Members	-
		ii. Life Members	-
		iii. Fellow Members	-
	4. Members as on 31-03-2005	i. Ordy. Members	-
		ii. Life Members	-
		iii. Fellow members	-
		iv. Total	-
	5. Increase in Membership from 01-04-2004	i. Life Membership	-
		ii. Fellow Membership	-

‘NIL’ marks upto a growth of 5(LM+F.M) one mark for every one (Member) for total growth of 6 and above subject to a maximum of 15 marks.

B. <u>INSTITUTIONAL MEMBERS</u>			
1.	Institutional Members as on 31-03-2004		-
2.	Life Institutional Members as on 31-03-2004		-
3.	Total		-
	Joined during 01-04-2004 to 31-03-2005	IM (New / Renewed)	-
		LIM	-
		Total	-
		IM	-
		LIM	-
		Total	-

5 Marks for each LIM 3 Marks for each New IM or Renewed IM

ii. <u>MEETING</u> (25 Marks)			
1.	Executive body meetings held During the year (minutes sent to Head Quarters)	i. No of executie body meetings held (give date of meetings also)	-
2.	Paper meetings held during the year (copy of the paper, notice & No. of persons attended sent Head Quarters)	ii. No. of paper meetings held (give date of meetings also)	-
3.	Regional/National Seminars held during the year (details sent to Head Quarters)	iii. No. of Seminars held (give date of seminars also)	-
4.	No. of Seminars attended by you members that are organised by other Chapters of MEAI	i. No. of Members	-
		ii. No. of Seminars	-

1. Mark for each Exe. Meeting (16 marks Max.) 2. Marks for each paper meeting (6 marks Max.) 10 Marks for each Seminar (10 marks Max.) 1 mark for each Seminar Attended (3 marks Max)

III. OTHER ACHIEVEMENTS (20 Marks)

1.	Institution of Scholarship award (copy of endowment sent to Head Quarters)	No. of Endowments	-
2.	Receipt of merit awards by members in the fields related to mining profession.	No. of Merit Awards won	-
3.	Conducting of training courses	No. of Training Courses held	-
4.	Setting up of permanent office Centre	Type of Office Centre	-

5 Marks for each endowment (5 marks Max) 1 Mark for every award won by members from any professional body (4 marks Max.). 2 Marks for organising every training course (6 marks Max.), 5 marks for permanent building, 4. Marks for long form lease, 3 marks for hire building (5 marks Max.).

III. FINANCES (2 Marks)

A.	1. Opening Balance as on 01-04-2004	a)	Cash Balance	(Rs.) :
		b)	Assets	(Rs.) :
		c)	Total	:
	2. Income during the year (2004-2005)			(Rs.) :
	3. Expenditure during the year (2004-2005)			(Rs.) :
	4. Closing Balance as on 31-03-2005	a)	Cash Balance	(Rs.) :
		b)	Assets	(Rs.) :
	5. Increase in	a)	Cash Balance	(Rs.) :
		b)	Assets	(Rs.) :
		b)	Total	(Rs.) :

2 Marks if increase is Rs. 20,000 and above and one additional mark for every Rs. 10,000 and above subject to a maximum of 15 marks in the previous year accounting year for which the audited accounts have been submitted to H.Q. or enclosed with this form.

8.	Whether Audited Balance sheet for the Year 2003 - 2004 submitted to Secretary General Balance 30-06-004.	Sent / Not Sent
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5 marks if submitted, -5 marks if not submitted

IV. OTHER ACTIVITIES during 2004-2005 (10 Marks) :

Publishing News Letters,
Sponsoring of advertisements to MEJ
(Not less than Rs. 10,000/- worth)

2 marks for publishing news letter, 5 marks for sponsoring advertisements worth Rs. 10,000/- to MEJ and one additional mark for every Rs. 10,000/- and above subject to a maximum of 8 marks.
